

FEB 23 2018

EXPENSE CLAIM FORM - President, VP, Board

DATE February 20, 2018

VENDOR/STAFF# (as applicable) [Redacted]

NAME David Wayant
(Claimant/Payee)

Position Chair - Board of Governors

Permanent Mailing Address: [Redacted]

Itinerary and Purpose of Travel/Expense: BoG February meetings

Receipt No.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Description and Reason	NET Amount	GST Amount	Total Amount
1	14/2/2018	Travel-General (BOG)	3102	2100	890030	800		Mileage from Calgary to Banff Centre (return) to attend the Board of Governors and Committee Meetings (256 km @ \$0.46/km)	\$ 112.15	\$ 5.61	\$ 117.76
2		Travel-General (BOG)	3102	2100					\$ -	\$ -	\$ -
Total Expenses A											117.76

GL Code Summary								
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	NET Amount	GST	Total Amount
3101	Travel-General (Pres/VP)	890030	2100	800		-	-	-
3102	Travel-General (BOG)	890030	2100	800		112.15	5.61	117.76
3105	Travel-Accommodation	890030	2100	800		-	-	-
3106	Travel-Meals	890030	2100	800		-	-	-
3107	Travel-Incidentals	890030	2100	800		-	-	-
3810	Hosting	890030	2100	800		-	-	-
3811	Hosting (Alcohol)	890030	2100	800		-	-	-
6132	Travel Advance	890030	2100	800		-	-	-
	Other1	890030	2100	800		-	-	-
	Other2	890030	2100	800		-	-	-
	Other3	890030	2100	800		-	-	-
Total						112.15	5.61	117.76

Travel Advance	B	
Balance Due to Claimant	A-B	\$ 117.76

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

Return to Requestor (RTR)
 Requestor Name (if RTR)
 Requestor Dept (if RTR)
 Prepared by (if not claimant)

ENTERED FEB 28 2018

EXPENSE CLAIM FORM - President, VP, Board

DATE March 28, 2018

VENDOR/STAFF# (as applicable) 

NAME (Claimant/Payee) David Weyant

Position Chair - Board of Governors

FIRST MIDDLE LAST

Permanent Mailing Address: 

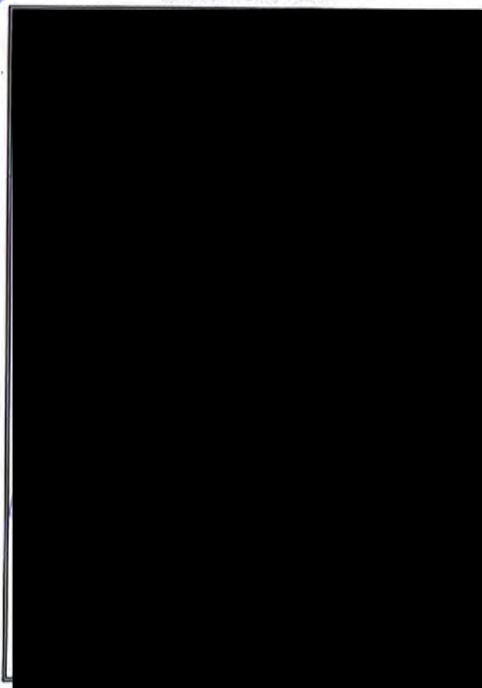
Itinerary and Purpose of Travel/Expense: PSI Board Chair Meeting with Minister in Edmonton

Rept no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Description and Reason	NET Amount	GST Amount	Total Amount
1	25/3/2018	Travel-General (BOG)	3102	2100	890030	800		Mileage from Calgary home to Edmonton hotel (300 km @ \$0.46/km)	\$ 131.43	\$ 6.57	\$ 138.00
2	25/3/2018	Travel-Accomm.	3105	2100	890030	800		1 night Edmonton hotel stay	\$ 220.68	\$ 10.70	\$ 231.38
3	26/3/2018	Travel-General (BOG)	3102	2100	890030	800		Mileage from Edmonton hotel to to Government House (4 km @ \$0.46/km)	\$ 1.75	\$ 0.09	\$ 1.84
4	26/3/2018	Travel-General (BOG)	3102	2100	890030	800		Mileage from Government House to Calgary home (307 km @ \$0.46/km)	\$ 134.50	\$ 6.72	\$ 141.22
5		Travel-General (BOG)	3102	2100					\$ -	\$ -	\$ -
Total Expenses : A											512.44

GL Code Summary								
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	NET Amount	GST	Total Amount
3101	Travel-General (Pres, VP)	890030	2100	800		-	-	-
3102	Travel-General (BOG)	890030	2100	800		267.68	13.38	281.06
3105	Travel-Accommodation	890030	2100	800		220.68	10.70	231.38
3106	Travel-Meals	890030	2100	800		-	-	-
3107	Travel-Incidentals	890030	2100	800		-	-	-
3610	Hosting	890030	2100	800		-	-	-
3611	Hosting (Alcohol)	890030	2100	800		-	-	-
6132	Travel Advance	890030	2100	800		-	-	-
	Other1	890030	2100	800		-	-	-
	Other2	890030	2100	800		-	-	-
	Other3	890030	2100	800		-	-	-
ENTERED MAR 31 2018								
Total						488.36	24.08	512.44

Travel Advance	B	
Balance Due to Claimant	A-B	\$ 512.44

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.



Return to Requestor (RTR)	
Requestor Name (if RTR)	
Requestor Dept (if RTR)	
Prepared by (if not claimant)	

