

EXPENSE CLAIM FORM - President, VP, Board

DATE December 22, 2016

VENDOR/STAFF# (as applicable) VP-0020

NAME **DAVID WEYANT, BOARD CHAIR**
(Claimant/Payee)

Position Board of Governors

Permanent Mailing Address: [REDACTED]

Itinerary and Purpose of Travel/Expense: EDMONTON FOR TWO MEETINGS WITH MINISTER [REDACTED]

Rcpt No.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Description	NET Amount	GST Amount	Total Amount
1	09/25/2016	Travel-Meals	3106	2100	890030	800		WOK BOX - DINNER IN EDMONTON	\$ 18.68	\$ 0.99	\$ 19.61
2	09/26/2016	Travel-General (BOG)	3102	2100	890030	800		PARKING IN EDMONTON	\$ 13.33	\$ 0.67	\$ 14.00
3	09/26/2016	Travel-Accomm.	3105	2100	890030	800		UNION BANK INN - ONE NIGHT ACCOMMODATION IN EDMONTON	\$ 165.21	\$ 7.67	\$ 172.88
5	09/26/2016	Travel-General (BOG)	3102	2100	890030	800		MILEAGE - CALGARY/EDMONTON RETURN - 602 KM @ \$0.30/km		8.60	\$ 180.60
6	12/02/2016	Travel-General (BOG)	3102	2100	890030	800		PARKING IN EDMONTON	\$ 26.67	\$ 1.33	\$ 28.00
7	12/02/2016	Travel-General (BOG)	3102	2100	890030	800		MILEAGE - CALGARY/EDMONTON ONE WAY - 301 KM @ \$0.435/km		6.23	\$ 130.94
8											
9											
10											
11											
Total Expenses : A										24.50	546.03

GL Code Summary								
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	NET Amount	GST	Total Amount
3101	Travel-General (Pres, VP)	890030	2100	800		-	-	-
3102	Travel-General (BOG)	890030	2100	800		336.71	16.83	353.54
3105	Travel-Accommodation	890030	2100	800		165.21	7.67	172.88
3106	Travel-Meals	890030	2100	800		18.68	0.99	19.61
3107	Travel-Incidentals	890030	2100	800		-	-	-
3810	Hosting	890030	2100	800		-	-	-
3811	Hosting (Alcohol)	890030	2100	800		-	-	-
6132	Travel Advance	890030	2100	800		-	-	-
	Other1	890030	2100	800		-	-	-
	Other2	890030	2100	800		-	-	-
	Other3	890030	2100	800		-	-	-
Total								546.03

Travel Advance	B	
Balance Due to Claimant	A-B	\$ 546.03

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

Return to Requestor (RTR)	<input checked="" type="checkbox"/>	Mail to Claimant	<input type="checkbox"/>
Requestor Name (if RTR)	[REDACTED]		
Requestor Dept (if RTR)	President's Office		
Prepared by (if not claimant)	[REDACTED]		