

## CONFERENCE REGISTRATION & ACCOMMODATION RESERVATION FORM

**Conference Group Name:** CSBMCB 2010: Membrane Proteins in Health and Disease  
**Booking ID:** CSB1003 (The Banff Centre Use Only)  
**Conference Group Dates:** April 15-18 2010

**Register for the conference and reserve your accommodation by sending this completed form by:**

FAX: The Banff Centre Reservations Office - (403) 762-7502  
 Email: [reservations@banffcentre.ca](mailto:reservations@banffcentre.ca)  
 Mail: The Banff Centre Reservations Office, Box 1020, Stn. 15, Banff, Alberta, Canada T1L 1H5  
 If you have any questions about your accommodation and / or conference registration, please phone: 1-800-884-7574 or (403) 762-6308

### PERSONAL INFORMATION

Name \_\_\_\_\_

Title \_\_\_\_\_

Institution/  
Organization \_\_\_\_\_

Mailing Address \_\_\_\_\_

City / Province /  
State/Country \_\_\_\_\_

Postal / Zip Code \_\_\_\_\_

Tel \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Confirmation of accommodation reservation, confirmation of registration and the breakdown of total registration fees/statement will be sent by email to the address entered below. The original copy of conference registration will be handed it out at the conference registration desk.

Registration Confirmation should be sent to:

E-mail

E-mail confirmation:  yes  no

### DELEGATE DIRECTORY

Participant lists will be distributed to all delegates at the conference. Please indicate whether you want your name to appear on the list.

My name may appear on the delegate list  yes  no

### Conference Package Dates: April 15-18 (3 nights)

Accommodation Package Rates (per day)

Day 1 & Day 2

The nightly rate includes accommodation, complimentary wireless internet access, three meals daily, two nutritional breaks, all gratuities, parking, and access to the Sally Borden Recreation Facility. Prices are exclusive of 5% GST, 4% Alberta Tourism Levy Tax, and are quoted in Canadian Dollars.

Your Accommodation Selection will be confirmed by our reservations department for availability and pricing prior to billing.

Note: Day 3 Same as above except only one nutritional break included.

Note\*\* Single room rates apply to one conference participant staying alone or sharing the room with a companion/spouse who is not a conference participant. If two conference participants wish to share a room, The Banff Centre will split the billing for the room. To have the billing split please choose Double accommodation.

Accommodation Superior (Professional Development Centre)

Single  \$237.90(Day1 & Day 2) \$226.98 (Day 3)

Double  \$171.90(Day 1 & Day 2) \$159.48 (Day 3)

### ACCOMMODATION REQUEST DATES

Please note that check-in is after 4:00 pm, check-out is by 12:00 noon.

Arrival Date (mm / dd / yy) \_\_\_\_\_

Departure Date (mm / dd / yy) \_\_\_\_\_

Triple/Quad Occupancy Request – Please phone The Banff Centre Reservations: 1-800-884-7574 for availability and price.

Will you be accompanied by a spouse/companion?  
(No charge if sharing room with a single delegate).

yes  no

Please indicate if you plan to bring your children

yes - ages: \_\_\_\_\_  no

**ACCOMMODATION SHARES** (only for those delegates who selected the double package rate):

The Banff Centre will charge the single rate should your chosen sharing delegate cancel.

Note: Each delegate must complete their own Accommodation Reservation Form.

Please name your chosen share partner:

\_\_\_\_\_

### CONFERENCE REGISTRATION

**Conference Registration fee includes the following for each delegate:**

- ❖ Attendance at all sessions (evening of April 15-noon April 18)
- ❖ Conference Materials
- ❖ One Banquet ticket on Saturday, April 17<sup>th</sup>
- ❖ Abstract submission and poster presentation

### Registration Type

Note: Early bird rates are valid for requests submitted before February 15, 2010. Registration submitted after February 15, 2010, rates will increase by \$25.00.

CSBSCB Member	\$325.00	<input type="checkbox"/>
Non-CSBSCB Member	\$400.00	<input type="checkbox"/>
Student/PDF	\$275.00	<input type="checkbox"/>

Note: If you are registering as a Student/PDF, you are required to provide a supervisor's name:

Supervisor Name: \_\_\_\_\_

Supervisor's Email address: \_\_\_\_\_

Check if you will enter the student or PDF poster competition  
(check boxes for students and PDFs separately)

Student

PDF

To join the CSBMCB, visit the website. Travel awards will be available to graduate students and PDFs. Your supervisor must be a member of the CSBMCB in order to qualify for a travel award. No application is necessary; all graduate students and PDFs presenting posters will automatically be considered.

Are you submitting an abstract  YES  NO

Deadline for submission: March 15, 2010

To submit an abstract for one of the two poster sessions, go to:

<https://www.csbmc.ca/abstractregistration.aspx?conference=6>

<https://www.csbmc.ca/abstractregistration-r.aspx?conference=6>

to submit your abstract.

### Abstract Submission Instruction:

**If you are already a CSBMCB Member:**

For those of you who are CSBMCB members, please be sure to click on "Login" near the top under Ticket Type. This will save you time, as your details will automatically be filled in.

On the next page, you will see a price of \$0.00 for registering an abstract. There is of course no charge. Click on the "Check Out" button.

On the next page you can click on the "click here" and that will take you to your member profile. At the bottom, in the "Registered Conferences" section, click on "Create my abstract".

**If you are not a CSBMCB Member:**

All fields with red asterisks must be completed. For students/Post docs, you will be required to put in your supervisors' contact information.

At the bottom, you will see a price of \$0.00 for registering an abstract. There is of course no charge. Click on the "Check Out" button.

You will receive an email with your username, which goes along with the password you will have created. You will also be provided with a link to create your abstract."

**Satellite Meetings**

Please check below if you would like to register for one of the satellite meetings to be held at the Banff Centre.

**Bicarbonate transporters evening April 14 and day of April 15**

Organized by Joe Casey (joe.casey@ualberta.ca) and Reinhart Reithmeier (r.reithmeier@utoronto.ca)

**Sodium/Proton Exchangers Afternoon of April 17**

Organized by Larry Fliegel (lfliegel@ualberta.ca)

**Day Registration Fee**

For those not staying at The Banff Centre:

Day Registration Fee – Mandatory \$100.00 per delegate/per day

Day Registration Fee includes the following:

- ❖ Use of Conference Facility
- ❖ Coffee Breaks, Marche Lunch, Marche Dinner
- ❖ Service charges

- Day 1
- Day 2
- Day 3

**Banquet, Saturday, April 17, 2010**

Banquet on Saturday, April 17, 2010 at The Banff Centre (one ticket included with conference registration)

- I will be attending the banquet
- I will not be attending the banquet

Additional Banquet Ticket is available at \$65.00 per person

Number of ticket(s): \_\_\_\_\_

**Companion Meals at The Banff Centre**

Individual meals can be purchased at the Vistas Dining Room at the following rates:

Breakfast: \$16.75, Lunch \$20.75, Dinner \$36.75

(CAD,5% G.S.T will be added to each meal)

**Children meal pricing:**

Over 12 years old, full price;

6-12, 1/2 price;

And children less than 6 years old are complimentary

**PAYMENT PROCEDURES:**

**Conference Registration:**

**Payment is REQUIRED** in advance and will be processed at the time of registration when you are paying by credit card.

If you would like to pay by cheque, your registration form must be received by The Banff Centre by Feb 4, 2010.

Please make payable to "The Banff Centre," and send payment to:

Reservations, The Banff Centre, Box 1020, Banff, Alberta T1L 1H5.

**Accommodation:**

The Banff Centre **REQUIRES** your credit card information OR a cheque made payable to "The Banff Centre" in Canadian Funds, OR again a wire transfer, equivalent to one night's stay (room portion only), in order to guarantee your reservation. You may send a cheque, however confirmation of your accommodation reservation will not be sent until payment has been received and processed by the Reservations Department. For wire transfer information, contact the reservations department at 1.800.884.7574, or (403)762.6308 or by e-mail: [reservations@banffcentre.ca](mailto:reservations@banffcentre.ca)

**How will you pay for your CONFERENCE REGISTRATION Fees?**

- credit card
- cheque (payment should be made before Feb. 4, 2010)

Please enter your credit card information:

- American Express  VISA
- En Route / Diners Club  Master Card

Name of Cardholder \_\_\_\_\_

Card Number \_\_\_\_\_

Expiry \_\_\_\_\_ Signature \_\_\_\_\_

**How will you GUARANTEE your ACCOMMODATION?**

- The same as above
- Different from above: Please fill the information below:
- credit card:  cheque (before Feb. 4, 2010),  
Please enter your credit card information:  
 American Express  VISA  
 En Route / Diners Club  Master Card

Name of Cardholder \_\_\_\_\_

Card Number \_\_\_\_\_

Expiry \_\_\_\_\_ Signature \_\_\_\_\_

**SPECIAL ACCOMMODATION / MEAL REQUEST**

If you require any **special dietary** arrangements (for example, vegetarian meals, gluten-free meals), please specify.

\_\_\_\_\_

If you have any **special physical /mobility requirements**, please specify:

\_\_\_\_\_

**SPECIAL PRE AND POST CONFERENCE RATES**

The Banff Centre will extend the conference rate to cover the periods that are three (3) days before the conference date and three (3) days after conference date, subject to availability.

Prices are room rate only (based on single/double) and do not include any meals, gratuities or taxes.

Room rates

Superior \_\_\_\_\_ \$132.00(CAD) per room per night

**Pre & Post Meals**

Meals can be paid at time of consumption or can be charged to the room and settled upon check out. Individual meals can be purchased at the Vistas Dining Room at the following rates:

Breakfast: \$16.75, Lunch \$20.75, Dinner \$36.75 (CAD,5% G.S.T will be added to each meal)

**TAXES**

a) The Banff Centre will charge GST on accommodation and packages. Canada imposes this Goods and Services Tax (GST) of 5% on all purchased goods and services while in Canada.

b) Alberta imposes an "Alberta Tourism Levy Tax" (ATL) of 4% on all accommodation charges. ATL will not apply to "room cancellation fees".

c) The Tourism Improvement Fee (T.I.F) if 2% is applied to all accommodation charges.

d) Taxes are beyond the control of The Banff Centre, and may change without notice.

**CANCELLATION POLICY**

**Conference:**

For cancellation requests received by The Banff Centre on or before Monday, March 4, 2010, the registration fee will be refunded less an administration charge of \$75.00 (CAD).

There will be no refund of any portion of the registration fees cancellation after March 5, 2010.

**Accommodation:**

Room cancellation must be received at least 48 hours prior to your scheduled arrival.

Reservations cancelled less than 48 hours prior to arrival will be subject to charge equivalent to one night's stay, plus taxes.

**Additional Comments: (Comments or Questions?)**

The personal information on this form will be used for the purposes of managing your accommodation arrangements. The information is collected under the authority of the Post-Secondary Learning Act, Revised Statutes of Alberta, that mandates the programs and services offered by The Banff Centre and will be protected by the provisions of the Alberta Freedom of Information and Protection of Privacy Act. For inquiries about the collection and use of this information, contact the General Manager, Conferences, The Banff Centre, Box 1020, Station 11, Banff, Alberta T1L 1H5. Telephone: (403) 762-6435.