



**BANFF CENTRE DONATION – GIFT OF PUBLIC SECURITIES**

Date: \_\_\_\_\_

To: \_\_\_\_\_ (Transferring Institution)  
\_\_\_\_\_ (CUID ID# of Transferring Institution)  
\_\_\_\_\_ (Address of Transferring Institution)  
\_\_\_\_\_ (Address of Transferring Institution)  
\_\_\_\_\_ (Contact name & telephone number at Transferring Institution)

RE: \_\_\_\_\_ (Transferor/Donor)  
\_\_\_\_\_ (Residential Address of Transferor/Donor)

Account #: \_\_\_\_\_ (Account no. of Transferor/Donor at Transferring Institution)

You are hereby authorized and directed to **transfer in kind** the following securities from the above noted account to the address and the account number noted below.

Security Description	CUSIP/ISIN/SEDOL#	# of shares/units
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Credit account #: 166141001 Banff Centre for Arts and Creativity**

**Canadian securities- Deliver to:**

RBC Investor & Treasury Services  
Investment Counsellor Services, Client Operations  
2<sup>ND</sup> Floor, 155 Wellington Street West  
Toronto, ON M5V 3L3  
CUID # RTRA

**U.S. (DTC) securities - Deliver to:**

Bank of New York (BONY)  
DTC #901  
Agent ID: 80901  
Institution ID: 53372  
A/C 298307

**Mutual Funds - Deliver Dealer to Dealer**

**Transfer Forms send directly to:**

RBC Investor & Treasury Services  
ATTN: Pooled Fund Group  
2nd Floor, D EAST, 155 Wellington Street West  
Toronto ON M5V 3L3

\_\_\_\_\_  
(Signature of Transferor/Donor)

**Forward the original of this letter to your Broker or Investment Representative and send copies to:**

RBC Investor & Treasury Services  
Attn: Cris Barbosa-Lucchetto, Senior Representative  
Email: cris.barbosa-lucchetto@rbc.com  
Fax: 416.974.6905 Telephone: 416.955.7618

Banff Centre for Arts and Creativity  
Attn: Candice Noakes, Development  
Email: candice\_noakes@banffcentre.ca  
Fax: 403.762.6398 Telephone: 403.762.6651

**Note:** Securities may be returned to transferring institution if a copy of this letter has not been faxed to RBC Investor & Treasury Services - Investment Counsellor Services. Failure to provide sufficient details on this letter may also result in failure to settle. The tax receipt is based on the value of the shares at close of business on the date that RBC Investor & Treasury Services receives the shares on behalf of Banff Centre for Arts and Creativity.