

MAY 15 2018

EXPENSE CLAIM FORM
VICE PRESIDENT
 (All expenses)

DATE May 14, 2018

VENDOR/STAFF#
 (as applicable)



NAME
 Claimant/Payee

Michael Code

DEPT VP, Operations

FIRST MIDDLE LAST

Permanent Mailing Address:

Itinerary and business rationale for expense: May BOG meeting (Winnipeg)

Rcpt no.	Date	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Type of Expense	Description and business rationale (Include PURCHASE ORDER NUMBER if applicable)	NET Amount	GST Amount	Total Amount
1	18/05/23	3104	2100	890030	800				TGE	Airline ticket (from Calgary to Winnipeg, AC)	\$274.18	8.35	\$ 274.18
2	18/05/26	3104	2100	890030	800				TGE	Airline ticket (from Winnipeg to Calgary, WestJet)	\$233.23	11.20	\$ 233.23
3			2100										\$ -
4			2100										\$ -
5			2100										\$ -
6			2100										\$ -
7			2100										\$ -
8			2100										\$ -
9			2100										\$ -
10			2100										\$ -
11			2100										\$ -
12			2100										\$ -
13			2100										\$ -
14			2100										\$ -
15			2100										\$ -
16			2100										\$ -
17			2100										\$ -
18			2100										\$ -
19			2100										\$ -
20			2100										\$ -
21			2100										\$ -
22			2100										\$ -
23			2100										\$ -
24			2100										\$ -
25			2100										\$ -
ENTERED MAY 14 2018													
Total Expenses : A											507.41	-	\$ 507.41

GL Codes Summary (please summarize by unique GL string) - DO NOT LEAVE THIS SECTION BLANK

GL	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3104	2100	890030	800			487.86	507.41	19.55	\$ 507.41
	2100								
	2100								
	2100								
	2100								
	2100								
	2100								
	2100								
Total							\$ 507.41	\$ -	\$ 507.41

Subtract Advance (if applicable)	B	
Balance Due to Claimant	A-B	\$ 507.41

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

Return to Requestor (RTR)	Mail to Claimant
Requestor Name (if RTR)	
Requestor Dept (if RTR)	
Prepared by (if not Claimant)	

MAY 15 2018

EXPENSE CLAIM FORM
VICE PRESIDENT
 (All expenses)

DATE May 14, 2018

VENDOR/STAFF#
 (as applicable)



NAME
 Claimant/Payee

Michael Code

DEPT VP, Operations

FIRST MIDDLE LAST

Permanent Mailing Address:

Itinerary and business rationale for expense: Dentons meeting (April 26, Calgary)

Rcpt no.	Date	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Type of Expense	Description and business rationale (Include PURCHASE ORDER NUMBER if applicable)	NET Amount	GST Amount	Total Amount
1	18/04/26	3101	2100	790910	790				TGE	Parking (Banker's Hall parkade)	\$ 42.00	\$ 2.10	\$ 44.10
2	18/04/26	3106	2100	790910	790				TGE	Coffee/Tea (Good Earth Café, Ron / Michael)	\$ 5.75	\$ 0.29	\$ 6.04
3			2100										\$ -
4			2100										\$ -
5			2100										\$ -
6			2100										\$ -
7			2100										\$ -
8			2100										\$ -
9			2100										\$ -
10			2100										\$ -
11			2100										\$ -
12			2100										\$ -
13			2100										\$ -
14			2100										\$ -
15			2100										\$ -
16			2100										\$ -
17			2100										\$ -
18			2100										\$ -
19			2100										\$ -
20			2100										\$ -
21			2100										\$ -
22			2100										\$ -
23			2100										\$ -
24			2100										\$ -
Total Expenses : A											47.75	2.39	\$ 50.14

ENTERED MAY 14 2018

48.04 2.10

GL Codes Summary (please summarize by unique GL string) - DO NOT LEAVE THIS SECTION BLANK

GL	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3106	2100	790910	790				5.75	0.29	\$ 6.04
3101	2100	790910	790				42.00	2.10	\$ 44.10
	2100								
	2100								
	2100								
	2100								
	2100								
	2100								
Total							\$ 47.75	\$ 2.39	\$ 50.14

Subtract Advance (if applicable)	B	
Balance Due to Claimant	A-B	\$ 50.14

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

Return to Requestor (RTR) Mail to Claimant

Requestor Name (if RTR) _____

Requestor Dept (if RTR) _____

Prepared by (if not Claimant) _____

MAY 15 2018

EXPENSE CLAIM FORM
VICE PRESIDENT
 (All expenses)

DATE May 15, 2018

VENDOR/STAFF#
 (as applicable)



NAME
 Claimant/Payee

Michael Code

DEPT VP, Operations

FIRST MIDDLE LAST

Permanent Mailing Address:

Itinerary and business rationale for expense: Meeting with KPMB (April 5-6, Toronto)

Rept no.	Date	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Type of Expense	Description and business rationale (Include PURCHASE ORDER NUMBER if applicable)	NET Amount	GST Amount	Total Amount
1	18/04/05	3101	2100	790910	790				TGE	Air tickets (YYC - YYZ round trip)	\$ 931.51	40.80	\$ 931.51
2	18/04/05	3101	2100	790910	790				TGE	Union Pearson Express	\$ 12.35	43.91	\$ 12.35
3	18/04/05	3106	2100	790910	790				TGE	Meal (YYZ terminal, Level 3)	\$ 12.74		\$ 12.74
4	18/04/05	3016	2100	790910	790				TGE	Meal (Tim Hortons)	\$ 8.31	\$ 0.38	\$ 8.69
5	18/04/05	3101	2100	790910	790				TGE	3 Subway tokens	\$ 9.00		\$ 9.00
6	18/04/06	3106	2100	790910	790				TGE	Meal (Sunset Grill)	\$ 28.71	\$ 1.10	\$ 29.81
7	18/04/06	3101	2100	790910	790				TGE	Union Pearson Express	\$ 12.35		\$ 12.35
8	18/04/06	3105	2100	790910	790				TGE	Accommodation (Hilton Garden Inn)	\$ 246.42	\$ 10.95	\$ 257.37
9	18/04/06	3101	2100	790910	790				TGE	Seat change (Air Canada)	\$ 50.00	\$ 2.50	\$ 52.50
10	18/04/06	3019	2100	790910	790				TGE	Air Canada GoGo (W/If Service, Order# 41134925ZSPAC)	\$ 21.54	\$ 1.00	\$ 22.54
11	18/04/07	3101	2100	790910	790				TGE	Parking (Park2Go, Calgary)	\$ 26.40	\$ 1.32	\$ 27.72
12			2100										\$ -
13			2100										\$ -
14			2100										\$ -
15			2100										\$ -
16			2100										\$ -
17			2100										\$ -
18			2100										\$ -
19			2100										\$ -
20			2100										\$ -
21			2100										\$ -
22			2100										\$ -
23			2100										\$ -
24			2100										\$ -
Total Expenses : A											1,359.33	17.25	\$ 1,376.58

ENTERED MAY 14 2018

GL Codes Summary (please summarize by unique GL string) - DO NOT LEAVE THIS SECTION BLANK

GL	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3106	2100	790910	790				44.45	4.40	\$ 42.55
3105	2100	790910	790				246.42	10.95	\$ 257.37
3101	2100	790910	790				1041.51	3.82	\$ 1,045.43
3019	2100	790910	790				21.54	1.00	\$ 22.54
3016	2100	790910	790				8.31	0.38	\$ 8.69
	2100								
	2100								
	2100								
Total							\$ 1,359.33	\$ 17.25	\$ 1,376.58

Subtract Advance (if applicable)	B	
Balance Due to Claimant	A-B	\$ 1,376.58

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

Return to Requestor (RTR)	Mail to Claimant
Requestor Name (if RTR)	
Requestor Dept (if RTR)	
Prepared by (if not Claimant)	

EXPENSE CLAIM FORM
VICE PRESIDENT
 (All expenses)

DATE May 15, 2018

VENDOR/STAFF#
 (as applicable)



NAME
 Claimant/Payee

Michael Cole

DEPT VP, Operations

Permanent Mailing Address:

Itinerary and business rationale for expense: IACC Conference (Philadelphia, Apr 13 - 18)

Rept no.	Date	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Type of Expense	Description and business rationale (Include PURCHASE ORDER NUMBER if applicable)	NET Amount	GST Amount	Total Amount
1	18/04/12	3101	2100	790910	790				TGE	Banff Airporter (round trip Banff - Calgary)	\$ 110.48	\$ 5.52	\$ 116.00
2	18/04/12	3105	2100	790910	790				TGE	Accommodation (Acclaim Hotel Calgary Airport)	\$ 105.72	\$ 5.08	\$ 110.80
3	18/04/12	3106	2100	790910	790				TGE	Meal (Pacifi Calgary)	\$ 22.50	\$ 1.13	\$ 23.63
4	18/04/13	3106	2100	790910	790				TGE	Meal (AC Onbord meal)	\$ 11.00	\$ 0.55	\$ 11.55
5	18/04/13	3019	2100	790910	790				TGE	Air Canada GoGo (Wifi service, Order# 311775912SPAC)	\$ 19.95	\$ 1.00	\$ 20.95
6	18/04/13	3019	2100	790910	790				TGE	Air Canada GoGo (Wifi service, Order# 311793425SPAC)	\$ 14.37	\$ 0.26	\$ 14.63
7	18/04/13	3101	2100	790910	790				TGE	Transportatuin (SEPTA) US \$6.75 x 1.2836	\$ 8.66		\$ 8.66
8	18/04/17	3106	2100	790910	790				TGE	Meal (The Ace Club) US \$17.00 x 1.2836	\$ 21.82		\$ 21.82
9	18/04/18	3101	2100	790910	790				TGE	Transportatuin (SEPTA) US \$6.75 x 1.2836	\$ 8.66		\$ 8.66
10	18/04/18	3101	2100	790910	790				TGE	Transportatuin (SEPTA) US \$6.75 x 1.2836	\$ 8.66		\$ 8.66
11	18/04/18	3105	2100	790910	790				TGE	Accommodation (Chubb Hotel) US\$1087.04	\$ 1,408.14		\$ 1,408.14
12	18/04/18	3019	2100	790910	790				TGE	Air Canada GoGo (Wifi service, Order# 312130939SPAC)	\$ 20.95	\$ 1.99	\$ 22.94
13	18/04/18	3106	2100	790910	790				TGE	Meal (AC Onbord meal)	\$ 13.95	\$ 0.70	\$ 14.65
14			2100										\$ -
15			2100										\$ -
16			2100										\$ -
17			2100										\$ -
18			2100										\$ -
19			2100										\$ -
20			2100										\$ -
21			2100										\$ -
22			2100										\$ -
23			2100										\$ -
24			2100										\$ -
Total Expenses : A											1,774.86	16.23	\$ 1,791.09

ENTERED MAY 14 2018

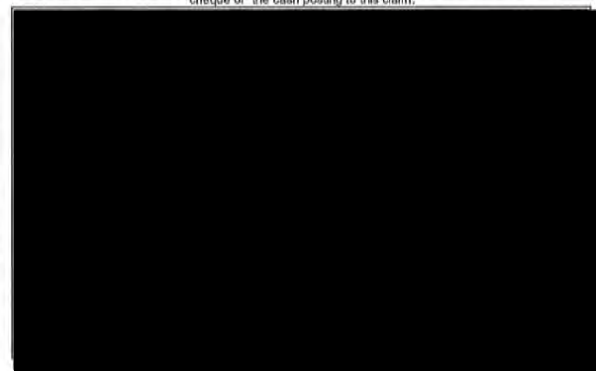
GL Codes Summary (please summarize by unique GL string) - DO NOT LEAVE THIS SECTION BLANK

GL	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3106	2100	790910	790				69.27	2.38	\$ 71.65
3105	2100	790910	790				1513.86	5.08	\$ 1,518.94
3101	2100	790910	790				136.46	5.52	\$ 141.98
3019	2100	790910	790				55.27	3.25	\$ 58.52
	2100								
	2100								
	2100								
	2100								
Total							\$ 1,774.86	\$ 16.23	\$ 1,791.09

Subtract Advance (if applicable)	B	
Balance Due to Claimant	A-B	\$ 1,791.09

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

Return to Requestor (RTR)	<input type="checkbox"/>	Mail to Claimant	<input type="checkbox"/>
Requestor Name (if RTR)			
Requestor Dept (if RTR)			
Prepared by (if not Claimant)			



EXPENSE CLAIM FORM
VICE PRESIDENT
 (All expenses)

DATE June 6, 2018

VENDOR/STAFF# (as applicable) [REDACTED]

NAME Michael Code
 (Claimant/Payee)

DEPT VP, Operations

FIRST MIDDLE LAST

Permanent Mailing Address:

Itinerary and business rationale for expense: BOG meeting (May 23 - 26, Winnipeg)

Rcpt no.	Date	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Type of Expense	Description and business rationale (Include PURCHASE ORDER NUMBER if applicable)	NET Amount	GST Amount	Total Amount
1	18/05/22	3106	2100	890030	800				TGE	Meal (Pacini Calgary)	\$ 30.02	\$ 1.26	\$ 31.28
2	18/05/22	3105	2100	890030	800				TGE	Acclaim Hotel Calgary -due to early dept on May 23	\$105.71	\$ 5.08	\$ 110.79
3	18/05/23	3016	2100	890030	800				TGE	Meal (Starbucks, Calgary Airport)	\$ 4.61	\$ 0.23	\$ 4.84
4	18/05/23	3016	2100	890030	800				TGE	Meal (Era Bistro)	\$ 8.36	\$ 0.39	\$ 8.75
5	18/05/23	3101	2100	890030	800				TGE	Taxi (from Winnipeg airport to the hotel)	\$ 25.00		\$ 25.00
6	18/05/24	3101	2100	890030	800				TGE	Taxi (to Royal Winnipeg Ballet)	\$ 10.00		\$ 10.00
7	18/05/24	3101	2100	890030	800				TGE	Taxi (from Royal Winnipeg Ballet)	\$ 10.00		\$ 10.00
8	18/05/26	3101	2100	890030	800				TGE	Taxi (from hotel to Winnipeg airport)	\$ 21.03		\$ 21.03
9			2100										\$ -
10			2100										\$ -
11			2100										\$ -
12			2100										\$ -
13			2100										\$ -
14			2100										\$ -
15			2100										\$ -
16			2100										\$ -
17			2100										\$ -
18			2100										\$ -
19			2100										\$ -
20			2100										\$ -
21			2100										\$ -
22			2100										\$ -
23			2100										\$ -
24			2100										\$ -
Total Expenses : A											214.73	6.96	\$ 221.69

GL Codes Summary (please summarize by unique GL string) - DO NOT LEAVE THIS SECTION BLANK

GL	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3106	2100	890030	800				30.02	1.26	\$ 31.28
3105	2100	890030	800				105.71	5.08	\$ 110.79
3101	2100	890030	800				66.03		\$ 66.03
3016	2100	890030	800				12.97	0.62	\$ 13.59
	2100								
	2100								
	2100								
	2100								
Total							\$ 214.73	\$ 6.96	\$ 221.69

Subtract Advance (if applicable)

B

Balance Due to Claimant

A-B

\$ 221.69

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

Return to Requestor (RTR)
 Requestor Name (if RTR)
 Requestor Dept (if RTR)
 Prepared by (if not Claimant)

JUN 11 2018

EXPENSE CLAIM FORM
VICE PRESIDENT
 (All expenses)

DATE June 11, 2018

VENDOR/STAFF#
 (as applicable)



NAME
 (Claimant/Payee)

Michael Code

DEPT VP, Operations

FIRST MIDDLE LAST

Permanent Mailing Address:

Itinerary and business rationale for expense: Lloyd Hall meeting (May 31, Calgary)

Rcpt no.	Date	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Type of Expense	Description and business rationale (Include PURCHASE ORDER NUMBER if applicable)	NET Amount	GST Amount	Total Amount
1	18/05/31	3101	2100	790910	790				TGE	Parking (Calgary downtown - Bankers Hall)	\$ 45.00	\$ 2.25	\$ 47.25
2			2100										\$ -
3			2100										\$ -
4			2100										\$ -
5			2100										\$ -
6			2100										\$ -
7			2100										\$ -
8			2100										\$ -
9			2100										\$ -
10			2100										\$ -
11			2100										\$ -
12			2100										\$ -
13			2100										\$ -
14			2100										\$ -
15			2100										\$ -
16			2100										\$ -
17			2100										\$ -
18			2100										\$ -
19			2100										\$ -
20			2100										\$ -
21			2100										\$ -
22			2100										\$ -
23			2100										\$ -
24			2100										\$ -
Total Expenses : A											45.00	2.25	\$ 47.25

GL Codes Summary (please summarize by unique GL string) - DO NOT LEAVE THIS SECTION BLANK

GL	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3101	2100	790910	790				45.00	2.25	\$ 47.25
	2100								
	2100								
	2100								
	2100								
	2100								
	2100								
	2100								
Total							\$ 45.00	\$ 2.25	\$ 47.25

Subtract Advance (if applicable)	B	
Balance Due to Claimant	A-B	\$ 47.25

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

ENTERED JUN 13 2018

Return to Requestor (RTR) _____ Mail to Claimant _____
 Requestor Name (if RTR) _____
 Requestor Dept (if RTR) _____
 Prepared by (if not Claimant) _____

EXPENSE CLAIM FORM
PRESIDENT AND CEO
 (All expenses)

DATE June 15, 2018

VENDOR/STAFF#
 (as applicable)



NAME
 Claimant/Payee

Michael Code

DEPT VP, Operations

Permanent Mailing Address:

Itinerary and business rationale for expense: BIRD meeting (June 13, Dentons office - Calgary)

Rcpt no.	Date	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Type of Expense	Description and business rationale (Include PURCHASE ORDER NUMBER if applicable)	NET Amount	GST Amount	Total Amount
1	18/06/13	3101	2100	790910	790				TGE	Mileage reimbursement (from Banff to Calgary, return, 254km)	\$118.11	5.62	\$ 118.11
2	18/06/13	3101	2100	790910	790				TGE	Parking (Banker's Hall)	\$ 42.00	\$ 2.10	\$ 44.10
3	18/06/13	3106	2100	790910	790				TGE	Lunch, per diem	\$ 15.00		\$ 15.00
4			2100										\$ -
5			2100										\$ -
7			2100										\$ -
8			2100										\$ -
9			2100										\$ -
10			2100										\$ -
11			2100										\$ -
12			2100										\$ -
13			2100										\$ -
14			2100										\$ -
15			2100										\$ -
16			2100										\$ -
17			2100										\$ -
18			2100										\$ -
19			2100										\$ -
20			2100										\$ -
21			2100										\$ -
22			2100										\$ -
23			2100										\$ -
24			2100										\$ -
25			2100									7.72	\$ -
Total Expenses : A											175.11	2.10	\$ 177.21

ENTERED JUN 20 2018

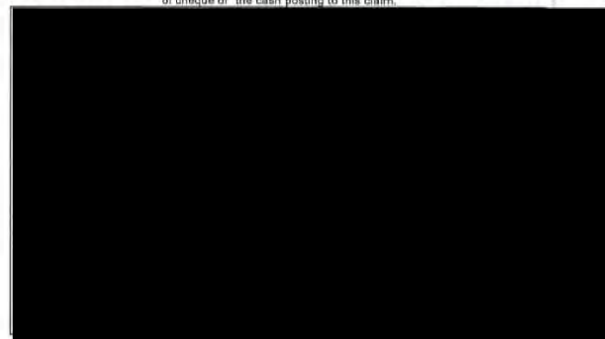
GL Codes Summary (please summarize by unique GL string) -
 DO NOT LEAVE THIS SECTION BLANK

GL	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3106	2100	790910	790				15.00		\$ 15.00
3101	2100	790910	790				160.11	-2.10	\$ 162.21
							154.49	7.72	
Total							\$ 175.11	\$ 2.10	\$ 177.21

Subtract Advance (if applicable)	B	
Balance Due to Claimant	A-B	\$ 177.21

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

Return to Requestor (RTR)	Mail to Claimant
Requestor Name (if RTR)	
Requestor Dept (if RTR)	
Prepared by (if not Claimant)	



JUN 28 2018

EXPENSE CLAIM FORM
VICE PRESIDENT
 (All expenses)

DATE June 22, 2018

VENDOR/STAFF#
 (as applicable)



NAME
 (Claimant/Payee)

Michael Code

CASH JUNE 2018

DEPT

VP, Operations

FIRST MIDDLE LAST

Permanent Mailing Address:

Itinerary and business rationale for expense: BIRD meeting (Dentons office, Calgary - June 20)

Rcpt no.	Date	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Type of Expense	Description and business rationale (Include PURCHASE ORDER NUMBER if applicable)	NET Amount	GST Amount	Total Amount
1	18/06/20	3101	2100	790910	790				TGE	Parking (Banker's Hall, for meeting at Dentons office)	\$ 35.00	\$ 1.75	\$ 36.75
2	18/06/20	3106	2100	790910	790				TGE	Lunch - per diem	\$ 15.00		\$ 15.00
3			2100										\$ -
4			2100										\$ -
5			2100										\$ -
7			2100										\$ -
8			2100										\$ -
9			2100										\$ -
10			2100										\$ -
11			2100										\$ -
12			2100										\$ -
13			2100										\$ -
14			2100										\$ -
15			2100										\$ -
16			2100										\$ -
17			2100										\$ -
18			2100										\$ -
19			2100										\$ -
20			2100										\$ -
21			2100										\$ -
22			2100										\$ -
23			2100										\$ -
24			2100										\$ -
25			2100										\$ -
Total Expenses : A											50.00	1.75	\$ 51.75

GL Codes Summary (please summarize by unique GL string) - DO NOT LEAVE THIS SECTION BLANK

GL	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3106	2100	790910	790				15.00		\$ 15.00
3101	2100	790910	790				35.00	1.75	\$ 36.75
	2100								
	2100								
	2100								
	2100								
	2100								
	2100								
Total							\$ 50.00	\$ 1.75	\$ 51.75

Subtract Advance (if applicable)	B	
Balance Due to Claimant	A-B	\$ 51.75

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

ENTERED JUN 30 2018

Return to Requestor (RTR)

Requestor Name (if RTR)

Requestor Dept (if RTR)

Prepared by (if not Claimant)