[redacted]

EXPENSE CLAIM FORM - President, VP, Board

DATE July 3, 2023

VENDOR/STAFF# (as applicable)

NAME (Claimant/Payee) Chris Lorway (FIRST / MIDDLE / LAST)

Position President and CEO

Permanent Mailing Address:

Itinerary and Purpose of Travel/Expense: Ottawa GG Awards

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Description and Reason	NET Amount	GST Amount	Total Amount
1	2023-05-23	[redacted]						Air Canada - YYZ to YOW RTN	$ 864.62	$ 40.46	$ 905.08
2	2023-05-29							Mileage to from Banff - 288 km at $.052	$ 149.76	$ -	$ 149.76
3	2023-05-29							YYC Parking (3 days at $15/day)	$ 45.00	$ 2.10	$ 47.10
4	2023-05-27							Taxi - YOW to [redacted]	$ 36.31		$ 36.31
5								[redacted]			
6											
7											
8											
9											
10				2100							
11				2100							
12				2100							
13				2100							
14				2100							
15				2100							
								Total Expenses : A			1,138.25

GL Code Summary

GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	NET Amount	GST	Total Amount
[redacted]						1,095.69	42.56	1,138.25
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
					Total	1,095.69	42.56	1,138.25

Travel Advance	B		
Balance Due to Claimant	A-B	$	1,138.25

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

[redacted]

Return to Requestor (RTR)		Mail to Claimant	
Requestor Name (if RTR)			
Requestor Dept (if RTR)			
Prepared by (if not claimant)	[redacted]		

[redacted]

[redacted]