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JUL 27 2017

EXPENSE CLAIM FORM - President, VP, Board

DATE July 26, 2017

FINANCIAL SERVICES

VENDOR/STAFF# (as applicable) VP 0007

NAME Elmer Hildebrand
FIRST MIDDLE LAST

Position Board of Governors

Permanent Mailing Address:

Itinerary and Purpose of Travel/Expense: Board of Governors Meetings - July 2017

Receipt No.	Date	Expense Type	GL Accd	Fund	Cost Centre	Activity Type	Activity Code	Description and Reason	NET Amount	GST Amount	Total Amount
1	21/07/2017	Travel-General (BOG)	3102	2100	890030	800		return mileage from Altona to Winnipeg Airport = 224km @ CAD \$0.455/km	\$ 97.07	\$ 4.85	\$ 101.92
2	21/07/2017	Travel-General (BOG)	3102	2100	890030	800		Winnipeg-Calgary return airfare	\$ 1,135.25	\$ 56.76	\$ 1,192.01
3	21/07/2017	Travel-General (BOG)	3102	2100	890030	800		Winnipeg airport parking	\$ 100.00	\$ 1.25	\$ 101.25
4	21/07/2017	Travel-General (BOG)	3102	2100	890030	800		Avis rental car	\$ 618.25	\$ 30.80	\$ 649.05
5			#N/A	2100							\$ -
6			#N/A	2100							\$ -
7			#N/A	2100							\$ -
Total Expense - A											2,044.23

GL Code Summary								
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	NET Amount	GST	Total Amount
3101	Travel-General (Pres, VP)	890030	2100	800		-	-	-
3102	Travel-General (BOG)	890030	2100	800		1,950.57	93.66	2,044.23
3105	Travel-Accommodation	890030	2100	800		-	-	-
3106	Travel-Meals	890030	2100	800		-	-	-
3107	Travel-Incidentals	890030	2100	800		-	-	-
3810	Hosting	890030	2100	800		-	-	-
3611	Hosting (Alcohol)	890030	2100	800		-	-	-
6132	Travel Advance	890030	2100	800		-	-	-
	Other1	890030	2100	800		-	-	-
	Other2	890030	2100	800		-	-	-
	Other3	890030	2100	800		-	-	-
Total						1,950.57	93.66	2,044.23

Travel Advance	B	
Balance Due to Claimant	A-B	\$ 2,044.23

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

Return to Requestor (RTR)	<input checked="" type="checkbox"/>	Mail to Claimant	<input type="checkbox"/>
Requestor Name (if RTR)			
Requestor Dept (if RTR)		PRESIDENT'S OFFICE	
Prepared by (if not claimant)			

ENTERED JUL 31 2017

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