

Transaction Search - Company

BMO, 01/01/2020 to 03/31/2020

Bruce Byford

Posting Date	Supplier	Expense Category	Amount
1/9/2020	Westjet 883821543691524	Travel-Banff Centre Employees	441.95
1/24/2020	Beamers Coffee Bar	Travel-Banff Centre Employees	4.6
1/27/2020	Coast Edmonton Plaza H	Travel-Banff Centre Employees	4.68
1/27/2020	Coast Edmonton Plaza H	Travel-Banff Centre Employees	8.36
1/27/2020	Coast Edmonton Plaza H	Travel-Banff Centre Employees	145.5
1/30/2020	M D Executive	Travel-Banff Centre Employees	287.28
2/5/2020	Alberta Land Titles Sp	Travel-Banff Centre Employees	10
2/21/2020	Tim Hortons #5774	Travel-Banff Centre Employees	1.85
2/24/2020	Waves Coffee 8th & 8th	Travel-Banff Centre Employees	4.04
2/24/2020	Impark00030274u	Travel-Banff Centre Employees	15.75
2/24/2020	Impark00030274u	Travel-Banff Centre Employees	2.1
2/24/2020	Waves Coffee 8th & 8th	Travel-Banff Centre Employees	4.04
2/26/2020	The Banff Centre - Mac	Travel-Banff Centre Employees	6.46
3/9/2020	Westjet 883821561593840	Travel-Banff Centre Employees	16.58
3/9/2020	Caubo	Travel-Banff Centre Employees	1,000.00
3/11/2020	The Banff Centre - Mac	Travel-Banff Centre Employees	9.46
	Debit Total CAD		1,962.65
	Credit Total CAD		0
	Total CAD		1,962.65

JAN 17 2020

JAN 20 2020

Exp Dec 11/19

Chq Date: 20/01/23

EXPENSE CLAIM FORM
VICE PRESIDENT
(All expenses)

DATE December 11, 2019

VENDOR/STAFF# (as applicable)

NAME (Claimant/Payee)

Bruce Byford

DEPT VP, Adm and CFO

Permanent Mailing Address:

FIRST MIDDLE LAST

Itinerary and business rationale for expense: SBO meeting (Nov 28, Edmonton), DEP Training (Dec 5-7, 2019, Calgary), Business meeting with [redacted] Dec 5, 2019, Calgary), UAPP meeting (Dec 9, 2019, Edmonton)

** drove up to Edmonton on December 8 from Calgary to avoid travel back and forth to Banff. Drove back to Banff on December 10 as UAPP annual dinner ended after 8 pm, and participated in early morning teleconference meeting (AUA VP Finance) before departing Edmonton.

Rcpt no.	Date	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Type of Expense	Description and business rationale (Include PURCHASE ORDER NUMBER if applicable)	NET Amount	GST Amount	Total Amount
1	11/28/19	3106	2100	890050	800				TGE	Dinner on November 28 - Per Diem	\$ 30.00	1.15	\$ 30.00
2	12/05/19	3106	2100	890050	800				TGE	Coffee on December 5 (WAVES Coffee House, Calgary, DEP Training)	\$ 3.60	\$ 0.18	\$ 3.78
3	12/05/19	3106	2100	890050	800				TGE	Coffee on December 5 (WAVES Coffee House, Calgary, meeting with Bill Pearce)	\$ 7.35	\$ 0.32	\$ 7.67
4	12/06/19	3106	2100	890050	800		0	C	TGE	Coffee on December 6 (WAVES Coffee House, Calgary, DEP Training)	\$ 4.10	\$ 0.18	\$ 4.28
5	12/07/19	3106	2100	890050	800		30.00	+	TGE	Coffee on December 7 (WAVES Coffee House, Calgary, DEP Training)	\$ 3.85	\$ 0.19	\$ 4.04
6	12/06/19	3106	2100	890050	800		3.78	+	TGE	Dinner on December 6 - Per Diem	\$ 30.00	1.15	\$ 30.00
7	12/08/19	3106	2100	890050	800		7.67	+	TGE	Coffee on December 8 (Starbucks #16668)	\$ 3.45	\$ 0.17	\$ 3.62
8	12/08/19	3106	2100	890050	800		4.28	+	TGE	Dinner on December 8 (Khazana Fine Indian Cuisine, 1/2 of total charge shown on the receipt)	\$ 30.86	\$ 1.30	\$ 32.16
9	12/10/19	3106	2100	890050	800		4.04	+	TGE	Coffee on December 10 (at 7:04am, Renaissance Edmonton)	\$ 3.75	\$ 0.19	\$ 3.94
10	12/10/19	3106	2100	890050	800		30.00	+	TGE	Coffee on December 10 (at 9:37am, Renaissance Edmonton)	\$ 3.75	\$ 0.19	\$ 3.94
11	12/10/19	3101	2100	890050	800		3.62	+	TGE	Pump air to tire on BC fleet (Ford Escape) - no receipt	\$ 2.00		\$ 2.00
12							32.16	+					
13							3.94	+					
14							3.94	+					
15							2.00	+					
							125.43	*					
Total Expenses : A											122.71	2.72	\$ 125.43

GL Codes Summary (please summarize by unique GL string) - **DO NOT LEAVE THIS SECTION BLANK**

GL	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3106	2100	890050	800				149.83	3.60	\$ 123.43
3101	2100	890050	800						2.00
	2100								
	2100								
	2100								
	2100								
	2100						121.83	3.60	125.43
ENTERED JAN 22 2020									
Total							\$ 120.71	\$ 2.72	\$ 123.43

Subtract Advance (if applicable)	B	
Balance Due to Claimant	A-B	\$ 125.43

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

Return to Requestor (RTR)	V	Mail to Claimant
Requestor Name (if RTR)		
Requestor Dept (if RTR)		
Prepared by (if not Claimant)		

JAN 21 2020 scanned

* Please ensure second signature on cheque (10)

Chq Date: 20/02/06

EXPENSE CLAIM FORM
VICE PRESIDENT
(All expenses)

DATE January 27, 2020

VENDOR/STAFF# (as applicable)



NAME
(Claimant/Payee)

Bruce Byford

DEPT VP, Adm and CFO

FIRST MIDDLE LAST

Permanent Mailing Address:

Itinerary and business rationale for expense: Treats for Campus Cloud team (Dec 21, 2019, Banff), [Redacted] funeral (Jan 8, 2020, Calgary), Seminar on Performance Based Funding (Jan 24, 2020, Edmonton),

Rcpt no.	Date	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Type of Expense	Description and business rationale (Include PURCHASE ORDER NUMBER if applicable)	NET Amount	GST Amount	Total Amount
1	12/21/19	3185	2100	890050	800				TGE	Treats for Campus Cloud team (Mountain Chocolates, Banff)	\$ 11.00	\$ 0.55	\$ 11.55
2	01/08/20	3101	2100	890050	800				TGE	Mileage claim for round trip : [Redacted] funeral (drove with [Redacted] and [Redacted] 133km x 2 @ \$0.475)	\$ 126.35	6.06	\$ 126.35
3	01/23/20	3106	2100	890050	800				TGE	Per Diem - Dinner	\$ 30.00	1.15	\$ 30.00
4	01/24/20	3106	2100	890050	800				TGE	Per Diem - Lunch	\$ 12.00	.46	\$ 12.00
5	01/26/20	3106	2100	890050	800				TGE	Coffee (Starbucks, Red Deer)	\$ 3.45	0.17	\$ 3.62
6			2100										\$ -
7			2100										\$ -
8			2100										\$ -
9			2100										\$ -
10			2100										\$ -
Total Expenses : A											182.80	0.72	\$ 183.52

ENTERED JAN 31 2020

GL Codes Summary (please summarize by unique GL string) - **DO NOT LEAVE THIS SECTION BLANK**

GL	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3185	2100	890050	800				11.00	0.55	\$ 11.55
3106	2100	890050	800				44.01	0.17	\$ 45.62
3101	2100	890050	800				120.34	6.01	\$ 126.35
	2100								
	2100								
	2100								
	2100						175.35	8.17	
Total							\$ 182.80	\$ 0.72	\$ 183.52

Subtract Advance (if applicable)	B	
Balance Due to Claimant	A-B	\$ 183.52

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

Return to Requestor (RTR)	V	Mail to Claimant
Requestor Name (if RTR)		
Requestor Dept (if RTR)		
Prepared by (if not Claimant)		



Scanned
FEB - 5 2020

(31)

Chq Date: 20/03/12

MAR - 9 2020

EXPENSE CLAIM FORM
VICE PRESIDENT
 (All expenses)

DATE March 6, 2020

VENDOR/STAFF# (as applicable)



NAME (Claimant/Payee)

Bruce Byford

DEPT VP, Adm and CFO

Permanent Mailing Address:

Itinerary and business rationale for expense: DEP Training (Feb 20 - 22, 2020, Calgary)

Rcpt no.	Date	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Type of Expense	Description and business rationale (Include PURCHASE ORDER NUMBER if applicable)	NET Amount	GST Amount	Total Amount
1	02/20/20	3101	2100	890050	800				TGE	Parking on Feb 20	\$ 15.00	\$ 0.75	\$ 15.75
2	02/20/20	3106	2100	890050	800				TGE	Per Diem: Dinner Feb 20	\$ 30.00	1.15	\$ 30.00
3	02/21/20	3106	2100	890050	800				TGE	Per Diem: Dinner Feb 21	\$ 30.00	1.15	\$ 30.00
4													
5													
6													\$ -
7													\$ -
8													\$ -
9													\$ -
10													\$ -
Total Expenses : A											75.00	0.75	\$ 75.75

ENTERED MAR 11 2020

GL Codes Summary (please summarize by unique GL string) - DO NOT LEAVE THIS SECTION BLANK

GL	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3106	2100	890050	800			57.70	60.00	2.30	\$ 60.00
3101	2100	890050	800				15.00	0.75	\$ 15.75
	2100								
	2100								
	2100								
	2100								
	2100								
	2100								
Total							\$ 75.00	\$ 0.75	\$ 75.75

Subtract Advance (if applicable)	B	
Balance Due to Claimant	A-B	\$ 75.75

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

Return to Requestor (RTR)	V	Mail to Claimant
Requestor Name (if RTR)		
Requestor Dept (if RTR)		
Prepared by (if not Claimant)		

(41)

Chq Date: 20/03/19

MAR 17 2020

EXPENSE CLAIM FORM
VICE PRESIDENT
(All expenses)

DATE March 16, 2020

VENDOR/STAFF# (as applicable) [Redacted]

NAME **Bruce Byford**

DEPT **VP, Adm and CFO**

Permanent Mailing Address:

FIRST MIDDLE LAST

Itinerary and business rationale for expense: SBO meeting in Calgary (March 12-13, 2020)

Rept no.	Date	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Type of Expense	Description and business rationale (Include PURCHASE ORDER NUMBER if applicable)	NET Amount	GST Amount	Total Amount
1	03/12/20	3105	2100	890050	800				TGE	Overnight Accommodation (Acclaim Hotel Calgary Airport)	\$ 110.11	\$ 5.14	\$ 115.25
2	03/12/20	3106	2100	890050	800				TGE	Dinner on March 12 (Pacini Calgary)	\$ 36.75	\$ 1.59	\$ 38.34
3			2100										\$ -
4			2100										\$ -
5			2100										\$ -
6			2100										\$ -
7			2100										\$ -
8			2100										\$ -
9			2100										\$ -
10			2100										\$ -
Total Expenses : A											146.86	6.73	\$ 153.59

ENTERED MAR 17 2020

148.30 5.29

GL Codes Summary (please summarize by unique GL string) - **DO NOT LEAVE THIS SECTION BLANK**

GL	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3106	2100	890050	800				36.75	1.59	\$ 38.34
3105	2100	890050	800				110.11	5.14	\$ 115.25
	2100						109.96	5.29	
	2100								
	2100								
	2100								
	2100						148.30	5.29	
Total							\$ 146.86	\$ 6.73	\$ 153.59

Subtract Advance (if applicable)	B	
Balance Due to Claimant	A-B	\$ 153.59

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

Return to Requestor (RTR)	V	Mail to Claimant
Requestor Name (if RTR)		
Requestor Dept (if RTR)		
Prepared by (if not Claimant)		

MAR 18 2020
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34