



Expense Claims Forms

Date: January 22, 2014

EMPLOYEE#

VE-0342

NAME

Carolyn Warren

Position

VP Arts

DEPT

Executive Office

Mailing Address :

Itinerary and Purpose of Travel : Matching Fund Event - Waterous, Calgary (January 14, 2014)

Please leave the colored cells for Financial Services

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Description	NET Amount	GST Amount	Total Amount
1	1/14/2014	Travel	3101	2100	270900	690				Checker Yellow Cab	\$ 8.00		\$ 8.00
2	1/14/2014	Travel	3101	2100	270900	690				Mileage to Calgary 124km x 0.30	\$ 37.20	1.77	\$ 37.20
3				2100									\$ -
4				2100									\$ -
5				2100									\$ -
6				2100									\$ -
7				2100									\$ -
8				2100									\$ -
9				2100									\$ -
10				2100									\$ -
11				2100									\$ -
12				2100									\$ -
13				2100									\$ -
14				2100									\$ -
15				2100									\$ -
16				2100									\$ -
17				2100									\$ -
18				2100									\$ -
19				2100									\$ -
20				2100									\$ -
Total Expenses : A											\$ 45.20		45.20

Summary by Expense Type										
GL	Fund	Expense Type	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3101	2100	Travel					43.43	45.20	1.77	45.20
3102	2100	Travel-BOG						-	-	-
3105	2100	Accommodation						-	-	-
3106	2100	Meals						-	-	-
3610	2100	Hosting						-	-	-
3611	2100	Hosting-Alcohol						-	-	-
3107	2100	Incidentals						-	-	-
6132	2100	Travel Advance						-	-	-
Total								45.20		45.20

Travel Advance (positive)	B 6132-2100	\$	1
	A-B	\$	45.20

ENTERED FEB 12 2014

Date

Feb. 3. 2014

Date

FEB 11 2014

Date

Return to Requestor	Leanne Carignan
Department	Executive Office
Cost Centre Code	270900
Prepared By	Leanne Carignan



Directions to 115 St Julien Rd, Banff, AB T1L, Canada
124 km - about 1 hour 18 mins

University of Calgary
2500 University Dr NW, Calgary, AB T2N 1N4, Canada

- 1. Head north on University Dr NW N toward Campus Dr NW
About 54 secs go 400 m
total 400 m
- ↳ 2. Turn left onto University Way NW go 56 m
total 450 m
- ➔ 3. Keep right to continue on University Dr NW
About 1 min go 700 m
total 1.1 km
- ↳ 4. Take the Trans Canada Highway/AB-1 W/16 Avenue N ramp go 280 m
total 1.4 km
- ↳ 5. Merge onto 16 Ave/AB-1 W/Trans-Canada Hwy
Continue to follow AB-1 W/Trans-Canada Hwy
About 1 hour 10 mins go 120 km
total 121 km
- ↳ 6. Take the exit toward Banff go 230 m
total 121 km
- ↳ 7. Turn left onto Mt Norquay Rd (signs for Banff)
About 1 min go 950 m
total 122 km
- ↳ 8. Continue onto Gopher St/Lynx St
Continue to follow Lynx St
About 1 min go 600 m
total 123 km
- ↳ 9. Turn left onto Caribou St
About 2 mins go 600 m
total 123 km
- ↳ 10. Turn left onto Grizzly St go 180 m
total 124 km
- ➔ 11. Sharp right onto St Julien Rd
Destination will be on the right go 350 m
total 124 km

115 St Julien Rd, Banff, AB T1L, Canada

$124 \text{ km} \times \$0.30 = 37.20$ (2)

Calgary → Banff
mileage

* TRANSACTION -- EIPT *
Checker/Yellow Cabs
316 Meridian Road SE
Calgary, AB, T2A 1X2
403-299-9999

(1)

TYPE: CASH
DATE: 2014/01/14 17:47:02
DRV : 9487
VEH : 1251
GST : 831393848
Meter Start Time: 17:41:59
Meter Stop Time: 17:46:56
Distance: 0.8 Km

Weekends party
Calgary

FARE 1:	\$ 5.81
FLAT :	\$ 0.00
TAX :	\$ 0.29
TOTAL FARE:	\$ 6.10
TIP:	\$ 1.90
<hr/>	
TOTAL PAID:	\$ 8.00