

Transaction Search - Company

BMO, 07/01/2019 to 09/30/2019

Michael Code

Posting Date	Supplier	Expense Category	Amount
7/2/2019	Bow Valley Basic Canmo	Travel-Banff Centre Employe	16.9
7/11/2019	Richters Herbs	Travel-Banff Centre Employe	74.13
7/11/2019	Rona.Ca.	Travel-Banff Centre Employe	245.36
7/26/2019	Air Can 00142116485578	Travel-Banff Centre Employe	433.78
8/13/2019	Gogoinflight	Travel-Banff Centre Employe	20.95
8/14/2019	Starbucks #47561	Travel-Banff Centre Employe	2.26
8/14/2019	Up Express Pearson Tvm	Travel-Banff Centre Employe	12.35
8/14/2019	Gogoinflight	Travel-Banff Centre Employe	22.54
8/14/2019	Park 2 Go Inc	Travel-Banff Centre Employe	28.65
8/15/2019	Up Express Union Tvm	Travel-Banff Centre Employe	20
8/15/2019	Cy By Marriott Downtow	Travel-Banff Centre Employe	410.14
9/18/2019	Impark00030802u	Travel-Banff Centre Employe	22
9/30/2019	Alberta Land Titles Sp	Travel-Banff Centre Employe	10
	Debit Total CAD		1,319.06
	Credit Total CAD		0
	Total CAD		1,319.06

Chq Date: 19/09/19

SEP 17 2019

1:00

EXPENSE CLAIM FORM
VICE PRESIDENT
(All expenses)

DATE September 12, 2019

VENDOR/STAFF#
(as applicable)



NAME
(Claimant/Payee)

Michael Code

DEPT VP, Operations

Permanent Mailing Address:

FIRST MIDDLE LAST

Itinerary and business rationale for expense: Meeting with KPMB (Toronto, Aug 12 - 13, 2019)

Rcpt no.	Date	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Type of Expense	Description and business rationale (Include PURCHASE ORDER NUMBER if applicable)	NET Amount	GST Amount	Total Amount
1	08/12/19	3101	2100	790910	790				TGE	Mileage reimbursement (round trip, Canmore- Calgary, 119km x 2 @ \$0.490/km)	\$ 116.62	5.55	\$ 116.62
2	08/12/19	3106	2100	790910	790				TGE	Per Diem - Breakfast/Lunch/Dinner for Aug 12	\$ 51.00	1.96	\$ 51.00
3	08/13/19	3106	2100	790910	790				TGE	Per Diem - Breakfast/Lunch/Dinner for Aug 13	\$ 51.00	1.96	\$ 51.00
4	08/13/19	3101	2100	790910	790				TGE	Park2Go (parking Aug 12 - 13, 2019)	\$ 27.29	\$ 1.36	\$ 28.65
5			2100										\$ -
7			2100										\$ -
8			2100										\$ -
9			2100										\$ -
10			2100										\$ -
Total Expenses : A											245.91	1.36	\$ 247.27

236.44 10.83

GL Codes Summary (please summarize by unique GL string) -
DO NOT LEAVE THIS SECTION BLANK

GL	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3106	2100	790910	790				98.08	3.92	\$ 102.00
3101	2100	790910	790				138.36	1.36	\$ 145.27
	2100							6.91	
	2100								
	2100								
	2100								
	2100								
	2100								
ENTERED SEP 18 2019									
Total							\$ 245.91	\$ 1.36	\$ 247.27

Subtract Advance (if applicable)	B	
Balance Due to Claimant	A-B	\$ 247.27

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

Return to Requestor (RTR)	V	Mail to Claimant
Requestor Name (if RTR)		
Requestor Dept (if RTR)		
Prepared by (if not Claimant)		

Chq Date: 19/08/08

JUL 31 2019

EXPENSE CLAIM FORM
VICE PRESIDENT
 (All expenses)

DATE July 31, 2019

VENDOR/STAFF#
 (as applicable)



NAME
 (Claimant/Payee)

Michael Code

DEPT VP, Operations

FIRST MIDDLE LAST

Permanent Mailing Address:

Itinerary and business rationale for expense: Meeting with KPMB in Toronto office (August 12-13, 2019)

Rcpt no.	Date	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Type of Expense	Description and business rationale (Include PURCHASE ORDER NUMBER if applicable)	NET Amount	GST Amount	Total Amount
1	08/13/19	3101	2100	790910	790				TGE	Airfare (Oneway from YYZ to YYC, AC 151)	\$408.37	\$ 18.91	\$ 427.28
2			2100									411.13 16.15	\$ -
3			2100										\$ -
4			2100										\$ -
5			2100										\$ -
7			2100										\$ -
8			2100										\$ -
9			2100										\$ -
10			2100										\$ -
Total Expenses : A											408.37	18.91	\$ 427.28

ENTERED AUG - 7 2019

411.13 16.15

GL Codes Summary (please summarize by unique GL string) -
 DO NOT LEAVE THIS SECTION BLANK

GL	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3101	2100	790910	790				408.37	18.91	\$ 427.28
	2100						411.13	16.15	
	2100								
	2100								
	2100								
	2100								
	2100								
	2100								
	2100								
Total							\$ 408.37	\$ 18.91	\$ 427.28

Subtract Advance (if applicable)	B	
Balance Due to Claimant	A-B	\$ 427.28

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

Return to Requestor (RTR)	V	Mail to Claimant
Requestor Name (if RTR)		
Requestor Dept (if RTR)		
Prepared by (if not Claimant)		

Chq Date: 19/07/11

JUL - 3 2019

EXPENSE CLAIM FORM
VICE PRESIDENT
(All expenses)

DATE July 2, 2019

VENDOR/STAFF#
(as applicable)



NAME
Claimant/Payee

Michael Code

DEPT VP, Operations

FIRST MIDDLE LAST

Permanent Mailing Address:

Itinerary and business rationale for expense: Apple Store purchase (May 3), Meeting with KPMB (Toronto, June 19 - 22 2019)

Rcpt no.	Date	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Type of Expense	Description and business rationale (Include PURCHASE ORDER NUMBER if applicable)	NET Amount	GST Amount	Total Amount
1	05/03/19	3451	2100	790910	790				TGE	Logitech Keyboard with Stand for work ipad (keyboard and shipping fee)	\$ 102.95	\$ 5.15	\$ 108.10
2	06/19/19	3101	2100	790910	790				TGE	Park 2 Go Value Valet Calgary (June 19 - 24) **claiming for 2 days out of 5 **	\$ 26.16	\$ 1.31	\$ 27.47
3	06/24/19	3101	2100	790910	790				TGE	Airfare, one way from Tronto to Calgary ** flew back to Calgary from New York (see attached confirmation - PICZQR), but claiming one-way fare from Toronto to Calgary instead.**	\$ 310.62	\$ 12.70	\$ 323.32
4			2100										\$ -
5			2100										\$ -
7			2100										\$ -
8			2100										\$ -
9			2100										\$ -
10			2100										\$ -
Total Expenses : A											439.73	19.16	\$ 458.89

ENTERED JUL 3 2019

GL Codes Summary (please summarize by unique GL string) -
DO NOT LEAVE THIS SECTION BLANK

GL	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3451	2100	790910	790				102.95	5.15	\$ 108.10
3101	2100	790910	790				336.78	14.01	\$ 350.79
	2100								
	2100								
	2100								
	2100								
	2100								
	2100								
Total							\$ 439.73	\$ 19.16	\$ 458.89

Subtract Advance (if applicable)	B	
Balance Due to Claimant	A-B	\$ 458.89

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

Return to Requestor (RTR) V Mail to Claimant

Requestor Name (if RTR) _____

Requestor Dept (if RTR) _____

Prepared by (if not Claimant) _____

ENTERED JUL 10 2019