

EXPENSE CLAIM FORM - President, VP, Board

DATE January 12, 2015

VENDOR/STAFF# (as applicable) VE-0433 NAME Dan Buchner Position VP/LD
(Claimant/Payee) FIRST MIDDLE LAST

Permanent Mailing Address: _____

Itinerary and Purpose of Travel/Expense: _____

| Rcpt no. | Date | Expense Type | GL Acct | Fund | Cost Centre | Activity Type | Activity Code | Sub-activity Code | Activity Locn | Description | NET Amount | GST Amount | Total Amount |
|---------------------------|------------|--------------------------|---------|------|-------------|---------------|---------------|-------------------|---------------|--------------------------------|---------------|-------------|---------------|
| 1 | 12/12/2014 | Travel-General (Pres,VP) | 3101 | 2100 | 159990 | 690 | | | | Banff/ Calgary Meetings: 260km | 74.29 | 3.71 | \$ 78.00 |
| 2 | 1/5/2015 | Travel-General (Pres,VP) | 3101 | 2100 | 159990 | 690 | | | | Banff/Calgary Airport: 280km | 80.00 | 4.00 | \$ 84.00 |
| 3 | | | #N/A | 2100 | 159990 | 690 | | | | | | | |
| 4 | | | #N/A | 2100 | 159990 | 690 | | | | | | | |
| 5 | | | #N/A | 2100 | 159990 | 690 | | | | | | | |
| 6 | | | #N/A | 2100 | 159990 | 690 | | | | | | | \$ - |
| 7 | | | #N/A | 2100 | 159990 | 690 | | | | | | | \$ - |
| 8 | | | #N/A | 2100 | 159990 | 690 | | | | | | | \$ - |
| 9 | | | #N/A | 2100 | 159990 | 690 | | | | | | | \$ - |
| 10 | | | #N/A | 2100 | 159990 | 690 | | | | | | | \$ - |
| 11 | | | #N/A | 2100 | | | | | | | | | \$ - |
| 12 | | | #N/A | 2100 | | | | | | | | | \$ - |
| 13 | | | #N/A | 2100 | | | | | | | | | \$ - |
| 14 | | | #N/A | 2100 | | | | | | | | | \$ - |
| 15 | | | #N/A | 2100 | | | | | | | | | \$ - |
| 16 | | | #N/A | 2100 | | | | | | | | | \$ - |
| 17 | | | #N/A | 2100 | | | | | | | | | \$ - |
| 18 | | | #N/A | 2100 | | | | | | | | | \$ - |
| 19 | | | #N/A | 2100 | | | | | | | | | \$ - |
| 20 | | | #N/A | 2100 | | | | | | | | | \$ - |
| Total Expenses : A | | | | | | | | | | | 154.29 | 7.71 | 162.00 |

| GL Code Summary | | | | | | | | | | |
|-----------------|--------------------------|-------------|------|---------------|---------------|-------------------|-------------------|------------|------|--------------|
| GL | Expense Type | Cost Centre | Fund | Activity Type | Activity Code | Sub-activity Code | Activity Location | NET Amount | GST | Total Amount |
| 3101 | Travel-General (Pres,VP) | 159990 | 2100 | 690 | | | | 154.29 | 7.71 | 162.00 |
| 3102 | Travel-General (BOG) | 159990 | 2100 | 690 | | | | - | - | - |
| 3105 | Travel-Accommodation | 159990 | 2100 | 690 | | | | - | - | - |
| 3106 | Travel-Meals | 159990 | 2100 | 690 | | | | - | - | - |
| 3107 | Travel-Incidentals | 159990 | 2100 | 690 | | | | - | - | - |
| 3610 | Hosting | 159990 | 2100 | 690 | | | | - | - | - |
| 3611 | Hosting (Alcohol) | 159990 | 2100 | 690 | | | | - | - | - |
| 6132 | Travel Advance | 159990 | 2100 | 690 | | | | - | - | - |
| | Other1 | 159990 | 2100 | 690 | | | | - | - | - |
| | Other2 | 159990 | 2100 | 690 | | | | - | - | - |
| | Other3 | 159990 | 2100 | 690 | | | | - | - | - |
| Total | | | | | | | | | | |

| | | | |
|-------------------------|-----|----|--------|
| Travel Advance | B | | 1 |
| Balance Due to Claimant | A-B | \$ | 162.00 |

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or receipt.

ENTERED JAN 19 2015

| | |
|-------------------------------|------------------|
| Return to Requestor (RTR) | Mail to Claimant |
| Requestor Name (if RTR) | |
| Requestor Dept (if RTR) | |
| Prepared by (if not claimant) | |

01/19/15

Date _____

Date _____

Date _____

Date _____

Date _____

Inbox (2,545) - erinleigh x Google Maps x

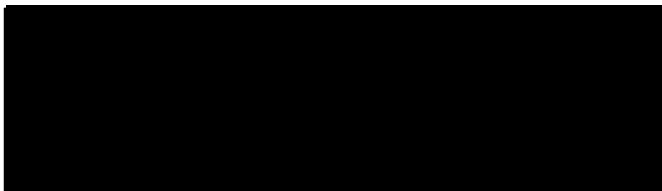
https://www.google.ca/maps/dir/Banff+Centre,+107+Tunnel+Mountain+Drive,+Banff,+AB+T1L+1H5/Sunwest+...
 Apps Historical Exchange...

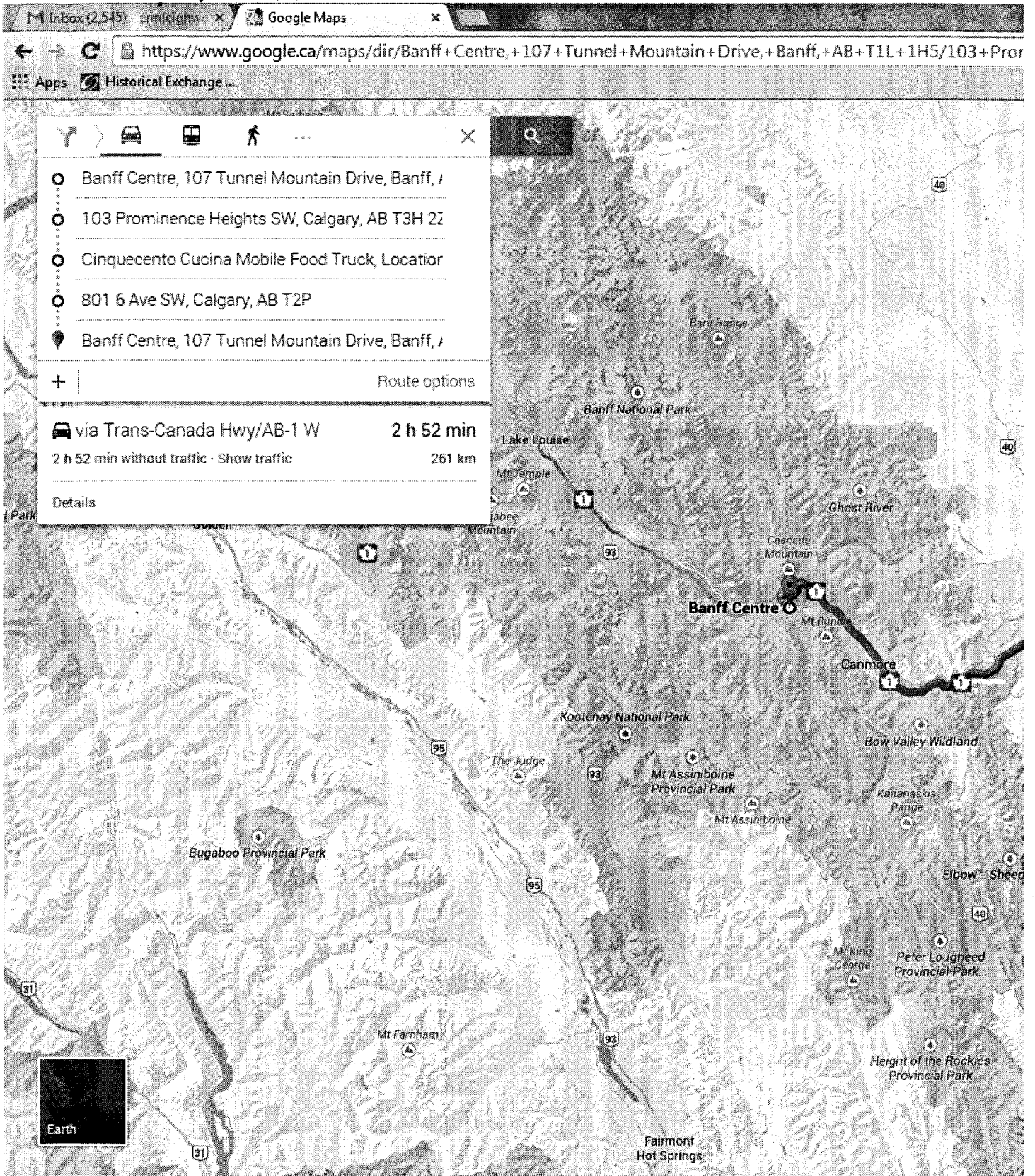
- Banff Centre, 107 Tunnel Mountain Drive, Banff, AB
- Sunwest Aviation, 217 Aero Court NE, Calgary, AB
- Banff Centre, 107 Tunnel Mountain Drive, Banff, AB

Route options

via AB-1 W **3 h 2 min**
 3 h 2 min without traffic · Show traffic **287 km**

Details





January 5

Airport: Flight to Dawson Creek for Council Meeting with Encana re: Community of Leaders