

APR 20 2015

EXPENSE CLAIM FORM - President, VP, Board

DATE April 21, 2015

VENDOR/STAFF# (as applicable) VP-0012

NAME (Claimant/Payee) Evaleen Jaeger Roy

Position BOG

Position

BOG

FIRST MIDDLE LAST

Permanent Mailing Address: [REDACTED]

Itinerary and Purpose of Travel/Expense: April Board of Governors meeting - Banff

Rept no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Description	NET Amount	GST Amount	Total Amount
1	4/10/2015	Travel-General (BOG)	3102	2100	890030	800				parking - Vanc airport	\$ 114.00	1.58	\$ 114.00
2	3/12/2015	Travel-General (BOG)	3102	2100	890030	800				air travel- Vanc-Banff, return	\$ 508.46	21.00	\$ 508.46
3	4/8/2015	Travel-General (BOG)	3102	2100	890030	800				April 8 dinner - Banff	\$ 80.00		\$ 80.00
4			#N/A	2100									\$ -
5			#N/A	2100									\$ -
6			#N/A	2100									\$ -
7			#N/A	2100									\$ -
8			#N/A	2100									\$ -
9			#N/A	2100									\$ -
10			#N/A	2100									\$ -
11			#N/A	2100									\$ -
12			#N/A	2100									\$ -
13			#N/A	2100									\$ -
14			#N/A	2100									\$ -
15			#N/A	2100									\$ -
16			#N/A	2100									\$ -
17			#N/A	2100									\$ -
18			#N/A	2100									\$ -
19			#N/A	2100									\$ -
20			#N/A	2100									\$ -
ENTERED APR 22 2015													
Total Expenses : A											679.88	22.58	702.46

GL Code Summary										
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3101	Travel-General (Pres,VP)	890030	2100	800				-	-	-
3102	Travel-General (BOG)	890030	2100	800			679.88	702.46	22.58	702.46
3105	Travel-Accommodation	890030	2100	800				-	-	-
3106	Travel-Meals	890030	2100	800				-	-	-
3107	Travel-Incidentals	890030	2100	800				-	-	-
3610	Hosting	890030	2100	800				-	-	-
3611	Hosting (Alcohol)	890030	2100	800				-	-	-
6132	Travel Advance	890030	2100	800				-	-	-
	Other1	890030	2100	800				-	-	-
	Other2	890030	2100	800				-	-	-
	Other3	890030	2100	800				-	-	-
Total										702.46

Travel Advance	B	[REDACTED]
Balance Due to Claimant	A-B	\$ 702.46

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of check.

[REDACTED]

0/15

3/15

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Return to Requestor (RTR)	[REDACTED]	Mail to Claimant	[REDACTED]
Requestor Name (if RTR)	[REDACTED]		
Requestor Dept (if RTR)	[REDACTED]		
Prepared by (if not claimant)	[REDACTED]		