

JUL - 2 2019

GENERAL EXPENSE CLAIM FORM (Do not use for Board/Executives)

DATE July 2, 2019

VENDOR/STAFF# (as applicable)



NAME (Claimant/Payee)

Howard Jang

DEPT Executive

Permanent Mailing Address



FIRST MIDDLE LAST

Itinerary and business rationale for expense: Per Diems While Traveling in Edmonton and Toronto for meetligns with government and fundraisers/events in Toronto.

If non-employee, describe Banff Centre involvement

Rept no.	Date	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Type of Expense	Description and business rationale (Include PURCHASE ORDER NUMBER if applicable)	NET Amount	GST Amount	Total Amount
1	6/16/2019	3106	2100	271025	690				TGE	Per Diem (D)			\$ 24.00
2	6/17/2019	3106	2100	271025	690				TGE	Per Diem (B + L)			\$ 27.00
3	6/18/2019	3106	2100	271025	690				TGE	Per Diem (B + L)			\$ 27.00
4	6/19/2019	3106	2100	271025	690				TGE	Per diem (B + L + D)			\$ 51.00
5	6/20/2019	3106	2100	271025	690				TGE	Per Diem (B + D)			\$ 36.00
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ENTERED JUN 30 2019													
Total Expenses : A											158.66	6.34	\$ 165.00

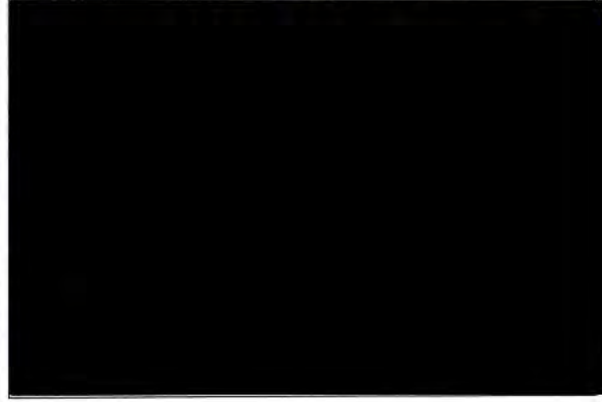
GL Codes Summary (please summarize by unique GL string)
DO NOT LEAVE THIS SECTION BLANK

GL	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3106	2100	271025	690				158.66	\$ 6.34	\$ 165.00
	2100							\$ -	\$ -
	2100							\$ -	\$ -
	2100							\$ -	\$ -
	2100							\$ -	\$ -
	2100							\$ -	\$ -
	2100							\$ -	\$ -
	2100							\$ -	\$ -
Total							\$ -	\$ -	\$ 165.00

Subtract Advance (if applicable)	B	
Balance Due to Claimant	A-B	\$ 165.00

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

Return to Requestor (RTR)	V	Mail to Claimant
Requestor Name (if RTR)		
Requestor Dept (if RTR)		
Prepared by (if not Claimant)		



Transaction Search - Company

Spend Dynamics

BMO, 04/01/2019 to 06/30/2019

Company Unit - T&E EXEC

Howard Jang, VP Arts and Leadership

Posting Date	Supplier	Amount
04/02/19	Shell	Travel-Banff Centre Employees 40.00
04/05/19	Uber Trip Help.Uber.Co	Travel-Banff Centre Employees 13.85
04/05/19	Calgary Park & Jet	Travel-Banff Centre Employees 14.65
04/08/19	Mirza Transportation	Travel-Banff Centre Employees 10.64
04/08/19	Royal York Hotel	Travel - Accommodation 370.19
04/09/19	Shell	Travel-Banff Centre Employees 40.00
04/11/19	Unipayment	Travel-Banff Centre Employees 56.87
04/12/19	Uber Trip Help.Uber.Co	Travel-Banff Centre Employees 21.33
04/15/19	Taxi Diamond	Travel-Banff Centre Employees 9.61
04/15/19	Pullman	Travel - Meals 251.55
04/16/19	Restaurant Cadet	Hosting (entertainment) 85.42
04/16/19	Restaurant Cadet	Hosting (entertainment) 92.82
04/17/19	Uber Trip Help.Uber.Co	Travel-Banff Centre Employees 15.53
04/17/19	Uber Trip Help.Uber.Co	Travel-Banff Centre Employees 16.18
04/17/19	Uber Trip Help.Uber.Co	Travel-Banff Centre Employees 16.47
04/17/19	Rotisserie St Hubert 2	Travel - Meals 27.00
04/17/19	Escondite	Travel - Meals 209.00
04/18/19	Uber Trip Help.Uber.Co	Travel-Banff Centre Employees 3.00
04/18/19	Uber Trip Help.Uber.Co	Travel-Banff Centre Employees 3.00
04/18/19	Uber Trip Help.Uber.Co	Travel-Banff Centre Employees 3.00
04/18/19	Uber Trip Help.Uber.Co	Travel-Banff Centre Employees 3.12
04/18/19	Uber Trip Help.Uber.Co	Travel-Banff Centre Employees 19.34
04/18/19	Uber Trip Help.Uber.Co	Travel-Banff Centre Employees 20.84
04/22/19	Uber Trip Help.Uber.Co	Travel-Banff Centre Employees 3.00
04/22/19	Uber Trip Help.Uber.Co	Travel-Banff Centre Employees 8.24
04/22/19	Uber Trip Help.Uber.Co	Travel-Banff Centre Employees 10.77
04/22/19	Uber Trip Help.Uber.Co	Travel-Banff Centre Employees 54.94
04/22/19	Hotel Zero 1	Travel - Accommodation 1,190.08
04/25/19	Analog Coffee - 17 Ave	Travel-Banff Centre Employees 7.47
04/26/19	Greater Edmonton Taxi	Travel-Banff Centre Employees 57.50
04/26/19	Greater Edmonton Taxi	Travel-Banff Centre Employees 64.35
04/29/19	7-Eleven Store 37783	Travel-Banff Centre Employees 40.00
04/29/19	Fairmont Hotel Macdona	Travel - Accommodation 347.50

04/30/19 Shell	Travel-Banff Centre Employees	40.00
05/01/19 Uber Trip Help.Uber.Co	Travel-Banff Centre Employees	6.66
05/01/19 Uber Trip Help.Uber.Co	Travel-Banff Centre Employees	14.61
05/01/19 Uber Trip Help.Uber.Co	Travel-Banff Centre Employees	44.44
05/01/19 Ki Toronto	Hosting (entertainment)	91.22
05/02/19 Capital Taxi 2684 Taxi	Travel-Banff Centre Employees	42.61
05/02/19 Royal York Hotel	Travel-Banff Centre Employees	370.19
05/03/19 Blue Line 1453 Taxitab	Travel-Banff Centre Employees	39.48
05/03/19 Fairmont Chateau Lauri	Travel-Banff Centre Employees	436.34
05/07/19 Delta Calgary Downtown	Travel-Banff Centre Employees	333.18
05/10/19 Uber Trip Help.Uber.Co	Travel-Banff Centre Employees	6.10
05/10/19 Akremtaxi	Travel-Banff Centre Employees	7.19
05/10/19 Coffee Public	Travel - Meals	9.00
05/10/19 Harar Garage	Travel-Banff Centre Employees	10.06
05/10/19 Ambassador Taxicabpatr	Travel-Banff Centre Employees	17.54
05/10/19 Uber Trip Help.Uber.Co	Travel-Banff Centre Employees	40.70
05/10/19 Ki Toronto	Travel - Meals	187.74
05/10/19 Ardo Restaurant	Hosting (entertainment)	284.01
05/13/19 Coop Cabs	Travel-Banff Centre Employees	12.65
05/13/19 Royal York Hotel	Travel - Accommodation	740.38
05/15/19 Calgparkauth 29375831	Travel-Banff Centre Employees	6.00
05/15/19 The Whalesbone Elgin S	Hosting (entertainment)	57.18
05/16/19 Blue Line 1448 Taxitab	Travel-Banff Centre Employees	12.40
05/16/19 Blue Line 1754 Taxitab	Travel-Banff Centre Employees	15.38
05/16/19 Blue Line 1055 Taxitab	Travel-Banff Centre Employees	36.72
05/16/19 Calgary Park & Jet	Travel-Banff Centre Employees	41.01
05/16/19 Play Food And Wine	Travel - Meals	70.67
05/17/19 Capital Taxi 5007 Taxi	Travel-Banff Centre Employees	39.11
05/17/19 Les Suites Ottawa	Travel - Accommodation	467.72
05/24/19 The Banff Centre - Mac	Hosting (entertainment)	45.89
05/28/19 Delaware North - Calga	Travel - Meals	29.03
05/28/19 Q E	Travel - Meals	43.52
06/03/19 Hotel Ac Gdl Jal	Travel-Banff Centre Employees	1,088.48
06/17/19 Cci*hotel Res	Travel - Accommodation	251.52
06/18/19 Uber Trip Help.Uber.Co	Travel-Banff Centre Employees	3.98
06/18/19 Greater Edmonton Taxi	Travel-Banff Centre Employees	21.62
06/18/19 Uber Trip Help.Uber.Co	Travel-Banff Centre Employees	26.59
06/18/19 Airport Taxi Service	Travel-Banff Centre Employees	63.25
06/19/19 Uber Trip Help.Uber.Co	Travel-Banff Centre Employees	7.02
06/19/19 Uber Trip Help.Uber.Co	Travel-Banff Centre Employees	46.81
06/19/19 Edmonton Matrix Hotel	Travel - Accommodation	279.55
06/20/19 Uber Trip Help.Uber.Co	Travel-Banff Centre Employees	3.32
06/20/19 Uber Trip Help.Uber.Co	Travel-Banff Centre Employees	4.10
06/20/19 A&w Calgary Airport #1	Travel-Banff Centre Employees	7.08
06/20/19 House On Parliament St	Travel - Meals	9.33
06/20/19 A4u Taxi	Travel-Banff Centre Employees	18.00
06/20/19 Uber Trip Help.Uber.Co	Travel-Banff Centre Employees	22.16

06/20/19 Uber Trip Help.Uber.Co	Travel-Banff Centre Employees	27.35
06/20/19 Ki Toronto	Travel - Meals	80.00
06/21/19 Banff Airporter	Travel-Banff Centre Employees	15.76
06/21/19 Royal York Hotel	Travel - Accommodation	791.45
Debit Total CAD		9,493.36
Credit Total CAD		-
Total CAD		9,493.36