



Expense Claims Forms

Date: March 27, 2014

VE-0220

NAME **Jeff Melanson**
President

Position **President**

Itinerary and Purpose of Travel : Business meetings in Calgary (March 4), Announcement in Edmonton (March 6), Business meetings in Toronto (March 21-26)

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Description	NET Amount	GST Amount	Total Amount
1	03/04/2014	Travel	3101	2100	890900	800	Parking for business meeting	\$ 1.85	\$ 0.09	\$ 1.94
2	03/04/2014	Travel	3101	2100	890900	800	Fuel	\$ 43.21	\$ 2.16	\$ 45.37
3	03/04/2014	Travel	3101	2100	890900	800	Parking for business meeting	\$ 12.86	\$ 0.64	\$ 13.50
4	03/04/2014	Travel	3101	2100	890900	800	Parking for business meeting	\$ 6.79	\$ 0.34	\$ 7.13
5	03/04/2014	Hosting	3610	2100	890900	800	Business meeting	\$ 84.98	\$ 4.73	\$ 86.71
6	03/06/2014	Travel	3101	2100	890900	800	Taxi to/from business meeting	\$ 61.77	\$ 2.55	\$ 64.32
7	03/17/2014	Travel	3101	2100	890900	800	Fuel	\$ 63.54	\$ 3.18	\$ 66.72
8	03/17/2014	Travel	3101	2100	890900	800	Calgary airport parking for business meeting travel	\$ 218.00	\$ 10.90	\$ 228.90
9	03/24/2014	Meals	3106	2100	890900	800	Meal	\$ 13.71		\$ 13.71
10	03/24/2014	Travel	3101	2100	890900	800	Taxi to/from business meeting	\$ 33.50		\$ 33.50
11	03/25/2014	Travel	3101	2100	890900	800	Taxi to/from business meeting	\$ 30.98		\$ 30.98
12	03/25/2014	Travel	3101	2100	890900	800	Taxi to/from business meeting	\$ 12.00		\$ 12.00
13	03/25/2014	Travel	3101	2100	890900	800	Taxi to/from business meeting	\$ 13.00		\$ 13.00
14	03/25/2014	Hosting	3610	2100	890900	800	Business meeting	\$ 205.44		\$ 205.44
15	03/26/2014	Travel	3101	2100	890900	800	Transportation to airport	\$ 65.00		\$ 65.00
16	03/21/2014	Travel	3101	2100	890900	800	Parking for business meeting	\$ 8.25	\$ 19.86	\$ 8.25
Total Expenses : A								\$ 874.87	24.60	896.47

Summary by Expense Type							
GL	Fund	Expense Type	Cost Centre	Activity Type	NET Amount	GST	Total Amount
3101	2100	Travel			627.49	19.86	590.6
3102	2100	Travel-BOG			570.75	-	-
3105	2100	Accommodation			-	-	-
3106	2100	Meals			13.71	-	13.71
3610	2100	Hosting			290.42	4.73	292.15
3611	2100	Hosting-Alcohol			-	-	-
3107	2100	Incidentals			-	-	-
Total					874.87	24.60	896.47

Travel Advance (positive)	B 6132-2100	\$	[Redacted]	1
	A-B	\$	896.47	[Redacted]

Return to Requestor	Julie Harvey
Department	President's Office
Cost Centre Code	
Prepared By	Julie Harvey

[Redacted Signature Area]

Date: [Redacted]

Date: [Redacted]

APR 01 2014

Date: [Redacted]

ENTERED MAR 31 2014

37-7000

CALGARY PARKING AUTHORITY (403)

(ING AUTHORITY (403) 537-7000

CALGARY PARKING AUTHORITY

Terminal: 322
Plate: [REDACTED]

Zone: 4427

Terminal: 855
Plate: [REDACTED]

Zone: Lot 60 : 9060

Valid through:
TUESDAY 04 MAR 14
11:00 AM

Valid through:
TUESDAY 04 MAR 14
1:39 PM

AMOUNT PAID: \$1.94 (GST incl.)
Start Time: 3/4/2014 10:02 AM
03) 537- 7006 FREE Battery Boosting & Tire Inflation Services

AMOUNT PAID: \$13.50 (GST incl.)
START TIME: 3/4/2014 11:44 AM
ing & Tire Inflation Services (403) 537- 7006 FREE Battery Bo.

WELCOME
Shell Canada
230 LYNX STREET
T1L-1C8
BANFF AB
[REDACTED]
PURCHASE CHIP

CENTIN RESTAURANT &
LOUNGE LT
160 8 AVE SE
CALGARY AB

Terminal: 241
Plate: BD74247

Zone: 1369
[REDACTED]

Valid through:
TUESDAY 04 MAR 14
3:30 PM

INV No. 0003594725
2014/03/04 08:40
Visa Credit
AID A0000000031010
TVR 0000008000

Bronze
PUMP No. 04
LITRES 36.617
PRICE/L \$1.239
TOTAL FUEL \$45.37
01 APPROVED - THANK
YOU 001
APPROVAL No. 004480
TERMINAL No.
89000350
VERIFIED BY PIN

IMPORTANT
retain this copy for
your records

FUEL INCLUDES
GST - Fuel \$2.16
No. 137400032RT

TOTAL SALE \$45.37

STORE: C00035
TRAN: 2864124
2014/03/04 08:41:38

YOUR OPINION COUNTS
Tell us about your
recent visit at
www.shell.ca/opinion
and you could win a
\$25 Shell Gift Card
*Receipt Required

THANK YOU
Questions?
1-800-661-1600

DATE 2014/03/04
TIME 6024 13:21:58
CLERK ID 4
RECEIPT NUMBER
C85005260-001-142-004-0

PURCHASE AMOUNT \$72.71
TIP \$14.00
TOTAL **\$86.71**

A0000000031010
0E2EC88840ZB6E48
0000008000-EB00
32268C6083661C73
0000008000-FB00

APPROVED
AUTH# 047986 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

AMOUNT PAID: \$7.13 (GST incl.)
Start Time: 3/4/2014 1:55 PM
flation Services (403) 537- 7006 FREE Battery Boosting

YELLOW CAB
10135 31 AVENUE NW
EDMONTON AB T6N-1C2
780-462-3456

Term Id: 45024124782289
Item #: 1236
Type: Credit
PURCHASE
Op. Id: 126064

AID: A0000000031010
APPROVED
AMOUNT CAD\$53.60
TIP CAD\$10.72
TOTAL CAD\$64.32

Ref. #: C
Auth. #: 044244
Resp. Code: 00
TVR: 4000008000
TSI: F800

BOOK ON LINE AT EDMTAXI.COM
THANK YOU FOR BEING OUR GUEST

GST 100403070

Date: 2014/03/06 Time: 17:01:46
Response: AUT

***CUST: [REDACTED]

RECEIPT
GST NO. R12255619

EXIT No. A5
IN: 03/06/14 09:17
OUT: 03/17/14 15:14
DURATION: 11 05: 57
PAID: \$ 228.90
(GST INCLUDED)

REF. [REDACTED]
THANK YOU FOR
YOUR VISIT

Calgary International Airport Par

SHELL CANADA PRODUCTS

ON BEHALF OF
230 LYNX STREET
BANFF AB
T1L-1C8
(403) 837 5211

(DUPLICATE RECEIPT)

Tax Description Qty Amount

F Bronze No. 6
55.19 L @ \$1.209/ L \$66.72

Sub Total \$66.72
Amount GST Taxable \$0.00
5.0% GST Tax \$0.00
Amount PST Taxable \$0.00
0.0% PST Tax \$0.00

Total \$66.72

VISA: \$66.72
Change \$0.00

INV No. 0003599002
2014/03/17 16:39

AID A0000000031010
TVR 0000008000

01 APPROVED - THANK YOU 001
APPROVAL No. 078162
TERMINAL No. 89000350
VERIFIED BY PIN

IMPORTANT
retain this copy for your records

Fuel Includes GST 5.0% \$3.18
Fuel Includes PST 0.0% \$0.00

Fuel - AB No. 137400032 RT

THANK YOU
Questions? 1-800-661-1600

REG: 100 CSH:ICR TRAN:4633
3/17/2014 16:39:45 ST:C00035

LETTIERI ESPRESSO BAR & CAFE
25 ADELAIDE ST. EAST
TORONTO, ON M6C3A1
4165941400

Merchant ID: 87419080015
Term ID: 001

Ref #: 023

Sale

Entry Method: Proximity

03/24/14 12:22:21

Inv #: 000023 Appr Code: 070173

Apprvd Batch#: 000015

Total: \$ 13.71

Application Label: [REDACTED]
AID: A0000000031010
TVR: 00 00 00 80 00
TSI: 00 00

BECK TAXI
1 CREDIT UNION DR
Toronto ON, M4A 2S6
www.becktaxi.com
(416)751-5555

SALE

MID: 5873207
TID: A5873207 REF#: 00000005
Batch #: 021 SEQ: 021001001005
03/25/14 17:51:44
CVC: Y

APPR CODE: 043774

AMOUNT \$26.25
TIP \$4.73
TOTAL \$30.98

00 - APPROVED - 001

AID: A0000000031010
TVR: 00 00 00 80 00
TSI: F8 00

Thank You for Choosing
Beck Taxi
3 Ways to Order
PHONE-WEB-APP

CAB 3420

DUPLICATE COPY

BECK TAXI
1 CREDIT UNION DR
Toronto ON, M4A 2S6
www.becktaxi.com
(416)751-5555

SALE

MID: 5971093
TID: A5971093 REF#: 00000001
Batch #: 396 SEQ: 396001001001
03/24/14 08:01:48
CVC: Y

APPR CODE: 044034

AMOUNT \$27.50
TIP \$6.00
TOTAL \$33.50

00 - APPROVED - 001

AID: A0000000031010
TVR: 00 00 00 80 00
TSI: F8 00

Thank You for Choosing
Beck Taxi
3 Ways to Order
PHONE-WEB-APP

3100P
CAB 3100

DUPLICATE COPY

12

BECK TAXI
1 CREDIT UNION DR
Toronto ON, M4A 2S6
www.becktaxi.com
(416)751-5555

BECK TAXI
1 CREDIT UNION DR
Toronto ON, M4A 2S6
www.becktaxi.com
(416)751-5555

13

SOHO HOUSE - Toronto
192 West Adelaide Street
Toronto, ON
M5V 1R2
416-599-7646

14

SALE

SALE

MID: 5869529
TID: A5869529 REF#: 00000001
Batch #: 043 SEQ: 043001001001
03/25/14 10:02:36
CVC: Y

MID: 5880094
TID: A5880094 REF#: 00000001
Batch #: 038 SEQ: 038001001001
03/25/14 08:24:31
CVC: Y
APPR CODE: 029634

** TRANSACTION RECORD **
Tran. #: 18300

RUC: Club Bar
Table #: 112
Check #: 1260
Group #: 1
Employee #: 14
Employee Name: [REDACTED]

[REDACTED]

Type: Pre-authorization
[REDACTED]

AMOUNT \$10.00
TIP \$2.00
TOTAL \$12.00

AMOUNT \$10.50
TIP \$2.50
TOTAL \$13.00

Amount \$171.20
Tip \$34.24
TOTAL CAD \$205.44

00 - APPROVED - 001

00 - APPROVED - 001

AID: A0000000031010
TVR: 00 00 00 80 00
TSE: F8 00

AID: A0000000031010
TVR: 00 00 00 80 00
TSE: F8 00

Reference #:
66228973 0014820080 C
Auth. #: 014564
SOT03S11 005
2014/03/25 17:27:14

Thank You for Choosing
Beck Taxi
3 Ways to Order
PHONE-WEB-APP

Thank You for Choosing
Beck Taxi
3 Ways to Order
PHONE-WEB-APP

A0000000031010
0000008000 F800
APPROVED 014564

APPROVED - THANK YOU
01-027

BK
CAB 20

3008P
CAB 3008

Customer Copy

IMPORTANT
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for your records

THANK YOU
Come Again

CUSTOMER COPY

CUSTOMER COPY

15

PICK-UP PROCEDURE
AT TORONTO PEARSON AIRPORT
Proceed to the Commissioner's Booth at the pre-arranged area
Provide your last name to the Commissioner and ask to call
ASPIRE LIMO: 416-206-4211
Pre-arranged Areas
Terminal 1: Post B | Terminal 3: Post 29
Pick Up: [REDACTED] Drop Off: [REDACTED]
Date: MARCH 26 Amount: \$5.00
Doing the right thing...the right way...at the right time

RECEIPT
Toronto Parking Authority
661-58801037
74 Yorkville Ave.
HST R122981541
EN: 14/03/21 14:36
PAID: \$ 8.25
PURCHASE-SWIPED
661392770016370690
14/03/21-15:54:59
01/0277
APPROVED-THANK YOU
*Retain this copy
or your records*

greenp.com