

EXPENSE CLAIM FORM - President, VP, Board

DATE November 18, 2016

VENDOR/STAFF# (as applicable) VP-0011

NAME (Claimant/Payee) LEROY LITTLE BEAR

Position BOARD OF GOVERNORS

Permanent Mailing Address: [REDACTED]

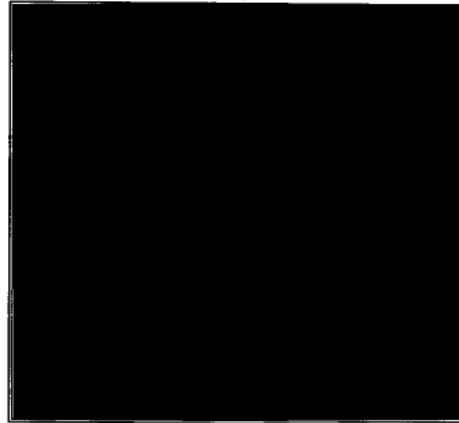
Itinerary and Purpose of Travel/Expense: Expense incurred for April and July BoG meeting in Banff

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Description	NET Amount	GST Amount	Total Amount
1	06/10/2016		3102	2100	890030	800		APRIL 2016 - 355km Lethbridge, AB to Banff Centre / return=710	202.85	10.15	\$ 213.00
2	14/10/2016	Travel-General (Pres,VP)	3102	2100	890030	800		JULY 2016 - 355km Lethbridge, AB to Banff Centre / return=710	202.85	10.15	\$ 213.00
Total Expenses : A											426.00

GL Code Summary								
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	NET Amount	GST	Total Amount
3101	Travel-General (Pres,VP)	890030	2100	800		-	-	
3102	Travel-General (BOG)	890030	2100	800		-	-	426.00
3105	Travel-Accommodation	890030	2100	800		-	-	
3106	Travel-Meals	890030	2100	800		-	-	
3107	Travel-Incidentals	890030	2100	800		-	-	
3610	Hosting	890030	2100	800		-	-	
3611	Hosting (Alcohol)	890030	2100	800		-	-	
6132	Travel Advance	890030	2100	800		-	-	
3740	Other1	890030	2100	800		-	-	
	Other2	890030	2100	800		-	-	
	Other3	890030	2100	800		-	-	
Total								426.00

Travel Advance	B	
Balance Due to Claimant	A-B	\$ 426.00

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.



Return to Requestor (RTR)	<input checked="" type="checkbox"/>	Mail to Claimant	<input type="checkbox"/>
Requestor Name (if RTR)			
Requestor Dept (if RTR)		PRESIDENT	
Prepared by (if not claimant)			

R/R

ENTRUSTED