

Expense Claims Forms

NOV 25 2013 Date: November 20, 2013

EMPLOYEE#

NAME Leroy Little Bear

Position BOG

DEPT President's Office

Mailing Address

Itinerary and Purpose of Travel : attending committee and Board of Governors meetings in Banff 2012, 2013

Please leave the colored cells for Financial Services

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Description	NET Amount	GST Amount	Total Amount
1	4/13/2012	Travel-BOG	3102	2100	890030	800				Lethb-Banff,rtn 698 kmx\$0.30/km (April, 2012)	\$ 199.43	\$ 9.97	\$ 209.40
2	4/12/2013	Travel-BOG	3102	2100	890030	800				Lethb-Banff,rtn 698 kmx\$0.30/km (April, 2013)	\$ 199.43	\$ 9.97	\$ 209.40
3	7/18/2013	Travel-BOG	3102	2100	890030	800				Lethb-Banff,rtn 698 kmx\$0.30/km (July, 2013)	\$ 199.43	\$ 9.97	\$ 209.40
4	10/31/2013	Travel-BOG	3102	2100	890030	800				Lethb-Banff,rtn 698 kmx\$0.30/km (October, 2013)	\$ 199.43	\$ 9.97	\$ 209.40
5				2100									\$ -
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35				2100									\$ -
Total Expenses : A											\$ 797.72	\$ 39.88	837.60

Summary by Expense Type										
GL	Fund	Expense Type	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3101	2100	Travel						-	-	-
3102	2100	Travel-BOG						797.72	39.88	837.60
3105	2100	Accommodation						-	-	-
3106	2100	Meals						-	-	-
3610	2100	Hosting						-	-	-
3611	2100	Hosting-Alcohol						-	-	-
3107	2100	Incidentals						-	-	-
6132	2100	Travel Advance						-	-	-
Total								797.72	39.88	837.60

Travel Advance (positive)	B 6132-2100	\$ A A
	A-B	\$ 837.60

Return to Requestor	Pauline Martin
Department	President's Office - BOG
Cost Centre Code	890030
Prepared By	Pauline Martin

ENTERED NOV 27 2013

Date

NOV 26 2013

Date