

CLVB '33

Venue & Technical Information

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General Information

Contact and location information:

Campus switchboard:	(403) 762-6100
Box office:	(403) 762-6301 Toll-free: 1-800-413-8368
Mailing address:	Banff Centre for Arts and Creativity 107 Tunnel Mountain Drive Box 1020 Banff, Alberta T1L 1H5 Canada
Stage door and loading location:	SW side of Theatre Complex, off St. Julien Road
Website:	https://www.banffcentre.ca/

Theatre administration:

Executive Director, Arts:	Josephine Ridge	(403) 762-6129	Josephine_Ridge@banffcentre.ca
Director, Theatre Arts:	Amiel Gladstone	(403) 762-6124	Amiel_Gladstone@banffcentre.ca
Production Manager:	Andrew G. Smith	(403) 497-6239	Andrew_Smith@banffcentre.ca
Interim Technical Director:	Andrew G. Smith	(403) 497-6239	Andrew_Smith@banffcentre.ca
Audio and Music Technician:	Henry Ng	(403) 762-6413	Henry_Ng@banffcentre.ca
Director, Banff Centre Presents:	Josh Dalledonne	(403) 762-6120	Josh_Dalledonne@banffcentre.ca
Audience Sales & Service Manager (FOH/Box Office):	Kay Astop	(403) 763-6714	Kay_Astop@banffcentre.ca

Front of House

Audience capacity:

Club Tables	21	
Chairs	84	
Bar Stools	30	
Wheelchairs:	2+	
Typical capacity:	150	

Configuration:

Proscenium Style Club, removable club tables with up to 4 chairs each, on floor
Raised Bar seating sections on either side of venue with up to 15 bar stools each
Accessible seating located in raised platform at rear of venue beside mix position

Seating holds:

Holds for video camera positions, etc. must be arranged well in advance.

Box office:

In-person box office service is open from 30 minutes prior to showtime.
Phone service is open from noon to 4:00 p.m. (Mountain Time) Tuesday through Thursday.

Normal length of intermission:

20 minutes.

Related equipment:

A-V equipment, chairs, tables, displays, booths, etc. for lobby use are shared across campus.
Contact theatre well in advance for details and availability.

Stage

Typical Stage dimensions:

Stage Area – width:	18'-10" SR/SL	Leg to Leg
Stage Area – depth	17'-5" US/DS	Apron to Screen

Stage floor:

SHOWSDT "El Presidente" Risers; Legged to 9"

Stage cross-over:

Backstage behind Flats and Screen

Upstage storage area:

Backstage behind Flats and Screen

Staging Notes:

13" Cable trough at either Off stage edge of the deck running US/DS
8'-1" Clearance from stage deck to ceiling

Loading

Location:

Southwest side of Theatre Complex. Vehicle access is from St. Julien Way (via parkade entrance) or from Tunnel Mountain Drive (via service area entrance).

Loading dock:

No Loading Dock
Loading is at ground level
If bringing a truck, a liftgate is recommended
contact Technical Director for details

Loading doors:

Exterior: 2'-10" W x 6'-6" H

Lighting

Location:

Rear of Venue

Control Consoles:

Main: ETC Gio – 12288 Channels

Dimmers:

No Dimmers, All Non-Dim,
Wireless DMX controlled through Lumen Radio Stardust Transceiver

Lighting circuits:

System uses built in U-Ground Outlets located throughout the room

Houselights/Worklights:

Operation is from the console
Auxiliary worklight control is located on wall panels by exterior and interior entrances

Lighting positions: (Please Refer to Lighting Plot)

Color stock: Roscolux: wide assortment, in cardboard frames and roll stock. Lee: limited stock.

Sound

Location:

Rear of Venue

Front-of-house mixing console:

Midas M32

Installed PA system:

2	Meyer Ultra X40	Audience Infill, One per side DSR and DSL, Stacked on Subs
2	Meyer Ultra X40	Mains, One per side, hung from Lighting Truss
2	Meyer USW Subs	One per side, DSR and DSL on Stage deck
1	Meyer Galileo	Speaker Processor
1		Amplification and processing rack for USW speakers

Playback and recording:

1	Figure 53 QLab Version 4/5	Show control software (shared inventory)
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Monitors:

6	DB Technologies LV212	Powered Monitor Speakers
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Microphone Kit

COUNT	MAKE/MODEL	ITEM
6	Shure SM58	Dynamic – cardioid
2	Shure SM57	Dynamic – cardioid
2	Shure SM81	Condenser – cardioid
1	Shure Beta 52	Dynamic – modified supercardioid
2	Audix OM3	
4	Radial JDI DI	Passive DI

Microphone stands and cables: Subject to availability. See note below regarding shared inventory

SHARED	MAKE/MODEL	ITEM
12	K & M	Tall microphone stands with telescoping booms
5	K & M	Short microphone stands with telescoping booms
40		25' (7.62 m) XLR microphone cables

Note: Microphones, DIs, mic stands, etc. are shared across multiple venues. Contact Technical Director well in advance regarding availability of items in the “SHARED” columns.

Wireless microphones:

Wireless microphone systems are in a separate campus-wide inventory and must be reserved well in advance. Contact Technical Director for details.

Projection

Location: Screen Setup USC Rear Projection (7'-5"H x 11'-9"W)
Projector located USC Behind Projection Screen

Projectors: (Please Note that All projectors are shared inventory and may be in use in other Spaces. Please Contact Technical Director in advance for availability)

1	Christie D13HD-HS	14,000 Lumens Laser - Stack and Carry Frame - Currently 1920*1080 Resolution
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Lenses: Please See Projection Inventory Document for Lens Inventory (Also Shared inventory).

Converters and switcher:

4	Theatritxx HDMI-SDI	Input: 1 x HDMI 1.2 type A locking Output: 2 x 3G/HD/SD SDI BNC
5	Theatritxx SDI-HDMI	Input: 1 x 3G/HD/SD SDI BNC Output: 1 x HDMI 1.2 type A locking 2 x 3G/HD/SD SDI BNC
1	Theatritxx HDMI-HDBaseT	Input: 1 x HDMI 1.4 locking Output: 1 x HDBaseT 1.0 shielded EtherCON
1	Theatritxx HDBaseT-HDMI	Input: 1 x HDBaseT 1.0 shielded EtherCON Output: 1 x HDMI 1.4 locking
1	Theatritxx SDI distribution amplifier	Input: 1 x 3G/HD/SD SDI BNC Output: 4 x 3G/HD/SD SDI BNC
1	Roland V-160HD	8-input / 3-output switcher

Computers:

1	Mac Studio M3 Ultra 96 GB memory (2025), by special arrangement only
1	MacBook Pro M3 Max (2024) 36 GB memory
1	MacBook Pro Intel i7 (2017) 16 GB memory
1	HP ZBook G2 (2014)

Note: Projection equipment is shared across multiple venues. Contact Technical Director well in advance to confirm availability. Venue has extensive audio-visual distribution.

Wardrobe

Please contact Technical Director if there are wardrobe needs

Dressing Rooms

One Dressing room located BSL
Green room consists of a couple of couches and a table located BSL behind flats
Please contact Technical Director if additional dressing rooms are required

Visiting Production Information

Directions to theatre:

Maps and directions are available online at: <https://www.banffcentre.ca/maps-directions>

Accommodation, transportation, services:

Contact theatre. Campus FAQs are available online at: <https://www.banffcentre.ca/devo/faq>

Internet access:

Wireless internet is available throughout the venue and campus. No password required.

Event security and backstage hospitality/catering:

Provided in-house. Contact theatre well in advance to arrange.

Climate and surroundings:

The Banff Centre campus is within a National Park in the Rocky Mountains.
Altitude is approximately 4700' (1430 m) above sea level.
Climate is sub-arctic (Köppen classification Dfc).
Wildlife may be encountered.
Additional information is available online at:

<https://parks.canada.ca/pn-np/ab/banff/securite-safety/meteo-weather>
<https://parks.canada.ca/pn-np/ab/banff/securite-safety/faunesecurite-wildlifesafety>

Union

All theatre staff are employed The Banff Centre for Arts and Creativity, under a collective agreement with The Canadian Union of Public Employees (CUPE) Local 4318

Theatre management determines all staffing levels.

Policies and Procedures

Venue policies and procedures:

Smoking is prohibited in all indoor spaces and within 16' (5 m) of any building. For the locations of approved outdoor smoking areas, contact reception or call the campus switchboard at (403) 762-6100.

Please contact the Technical Director to Discuss any proposed use of Special Effects.

Contact Technical Director for full-venue policies and procedures.

Campus policies and procedures:

Banff Centre policies and procedures are available online at:

<https://www.banffcentre.ca/policies-procedures>