

Transaction Search - Company

BMO - Mastercard, 04/01/2025 to 06/30/2025

Company Unit - T&E EXEC

Mapped Cards

Chris Lorway

Posting Date	Supplier		Amount
04/24/2025	The Bison Restaurant (Travel-Banff Centre Employees	291.06
04/25/2025	Centex Franchise Insid	Travel-Banff Centre Employees	5.2
04/28/2025	Juniper Hotel	Travel-Banff Centre Employees	594.72
04/28/2025	The Banff Centre - Mac	Travel-Banff Centre Employees	14.81
05/12/2025	The Granary	Travel - Meals	50.4
05/12/2025	Art Gallery Of Alberta	Travel-Banff Centre Employees	27.99
05/12/2025	Rosewood Foods	Travel - Meals	68.77
05/12/2025	Lsp Uccellino	Travel - Meals	177.66
05/13/2025	Tst-Tiramisu Bistro	Travel - Meals	78.1
	Debit Total CAD		1,308.71
	Credit Total CAD		0
	Total CAD		1,308.71

EXPENSE CLAIM FORM - President, VP, Board

DATE March 27, 2025

VENDOR/STAFF# (as applicable) NAME (Claimant/Payee) Chris Lorway Position President & CEO

Permanent Mailing Address: Itinerary and Purpose of Travel/Expense: Misc. F&B Expenses

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Description and Reason	NET Amount	GST Amount	Total Amount
1								Lunch with RYANIE WOOD ABIE	\$ 41.57		\$ 41.57
2								Kananaskis Site Visit G7 - Josephine, Chris, Jacqueline	\$ 25.06		\$ 25.06
3								Lunch with Steve Dunne - Canmore Brewing Company	\$ 39.31		\$ 39.31
4								Lunch with Gregor Resch - Fairmont	\$ 53.42		\$ 53.42
5								Dinner with Kirsten Wicklund - Ballet Edmonton	\$ 72.58		\$ 72.58
6				2100							\$ -
7				2100							\$ -
8				2100							\$ -
9				2100							\$ -
10				2100							\$ -
11				2100							\$ -
12				2100							\$ -
13				2100							\$ -
14				2100							\$ -
15				2100							\$ -
Total Expenses : A											231.94

GL Code Summary								
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	NET Amount	GST	Total Amount
						-	-	-
						-	-	-
						-	-	-
						25.06	-	25.06
						-	-	-
						134.30	-	134.30
						72.58	-	72.58
						-	-	-
						-	-	-
						-	-	-
						-	-	-
Total						231.94	-	231.94

Travel Advance	B	
Balance Due to Claimant	A-B	\$ 231.94

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

By signing below, the Claimant confirms that each listed expense was actually and reasonably incurred by the Claimant in the performance of the Claimant's duties for Banff Centre with due regard for economy, and was not personal in nature. The Claimant acknowledges that these expenses will be disclosed to the public in accordance with applicable Banff Centre policy and procedure. Banff Centre's Financial Services confirm that each listed expense is allowable and properly documented in accordance with applicable Banff Centre policy and procedure.

Return to Requestor (RTR)	Mail to Claimant
Requestor Name (if RTR)	
Requestor Dept (if RTR)	
Prepared by (if not claimant)	Abigail Schmidt-Brown

EXPENSE CLAIM FORM - President, VP, Board

DATE March 27, 2025

VENDOR/STAFF# (as applicable) NAME (Claimant/Payee) Chris Lorway Position President and CEO

Permanent Mailing Address: Itinerary and Purpose of Travel/Expense: APSN Meeting - Fort McMurray

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Description and Reason	NET Amount	GST Amount	Total Amount
1								Red Arrow - Banff to Calgary	\$ 33.60	\$ 1.68	\$ 35.28
2								Uber- Calgary downtown to YYC	\$ 36.20	\$ 1.56	\$ 37.76
3								WestJet - YYC to YMM Return	\$ 457.22	\$ 21.50	\$ 478.72
4								United Class Cabs Ltd. - YMM to Merit Hotel	\$ 50.00		\$ 50.00
5								Starbucks - breakfast	\$ 5.85	\$ 0.29	\$ 6.14
6								Coras - lunch	\$ 32.91	\$ 1.36	\$ 34.27
7								Siam Thai - dinner	\$ 58.77	\$ 2.43	\$ 61.20
8								Avenue Eatery - breakfast	\$ 32.88	\$ 1.25	\$ 34.13
9								Surekha's on the Snye - dinner	\$ 43.56	\$ 1.80	\$ 45.36
10								Mac's Convenience - Room Snacks	\$ 8.29	\$ 0.41	\$ 8.70
11								Uber - YYC to downtown Calgary	\$ 31.85	\$ 1.59	\$ 33.44
12								Merit Hotel and Suites - ASPN Conference	\$ 380.58	\$ 18.30	\$ 398.88
13				2100							\$ -
14				2100							\$ -
15				2100							\$ -
Total Expenses : A											1,223.88

GL Code Summary								
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	NET Amount	GST	Total Amount
						608.87	26.33	635.20
						-	-	-
						380.58	18.30	398.88
						173.97	7.13	181.10
						8.29	0.41	8.70
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
Total						1,171.71	52.17	1,223.88

Travel Advance	B	
Balance Due to Claimant	A-B	\$ 1,223.88

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

By signing below, the Claimant confirms that each listed expense was actually and reasonably incurred by the Claimant in the performance of the Claimant's duties for Banff Centre with due regard for economy, and was not personal in nature. The Claimant acknowledges that these expenses will be disclosed to the public in accordance with applicable Banff Centre policy and procedure. Banff Centre's Financial Services confirm that each listed expense is allowable and properly documented in accordance with applicable Banff Centre policy and procedure.

Return to Requestor (RTR)		Mail to Claimant	
Requestor Name (if RTR)			
Requestor Dept (if RTR)			

Return to Requestor (RTR)		Mail to Claimant	
Requestor Name (if RTR)			
Requestor Dept (if RTR)			

EXPENSE CLAIM FORM - President, VP, Board

DATE May 9, 2025

VENDOR/STAFF# (as applicable)

NAME
(Claimant/Payee) Chris Lorway
FIRST MIDDLE LAST

Position President & CEO

Permanent Mailing Address:

Itinerary and Purpose of Travel/Expense: Toronto and Ottawa food expenses and misc. hosting

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Description and Reason	NET Amount	GST Amount	Total Amount
1								Lunch with Elders after naming/protocol meeting	\$ 214.11	\$ 9.00	\$ 223.11
2								Meeting with Koerner Foundation	\$ 81.28	\$ 8.62	\$ 89.90
3								Dinner - NAC Indigenous Theatre & Beverly Glenn Copeland	\$ 194.65	\$ 0.36	\$ 195.01
4								Dinner - Toronto Trip - PAI	\$ 55.78	\$ 5.92	\$ 61.70
5								Dinner - Toronto Trip - Milagro	\$ 33.10	\$ 3.51	\$ 36.61
6								Dinner - Toronto Trip - Firkin	\$ 22.00	\$ 2.86	\$ 24.86
7								Dinner with Dorian Cox COC - Antojitos	\$ 61.17		\$ 61.17
8				2100							\$ -
9				2100							\$ -
10				2100							\$ -
11				2100							\$ -
12				2100							\$ -
13				2100							\$ -
14				2100							\$ -
15				2100							\$ -
Total Expenses : A											692.36

GL Code Summary								
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	NET Amount	GST	Total Amount
						-	-	-
						-	-	-
						194.65	0.36	195.01
						172.05	12.29	184.34
						-	-	-
						295.39	17.62	313.01
						-	-	-
						-	-	-
						-	-	-
Total						662.09	30.27	692.36

Return to Requestor (RTR)		Mail to Claimant	
Requestor Name (if RTR)			
Requestor Dept (if RTR)			

Travel Advance	B	
Balance Due to Claimant	A-B	\$ 692.36

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

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