

# FAX REGISTRATION AND ACCOMMODATION FORM

## Conference Group Name:

American Bison Society Meeting

Booking ID: NAB1609 (The Banff Centre Use Only)

Conference Group Dates: September 26-29, 2016

Register for the conference and reserve your accommodation by sending this completed form by:

Fax: The Banff Centre Reservations Office - (403) 762-7502

Mail: The Banff Centre Reservations Office, Box 1020, Stn. 15  
Banff, Alberta, Canada T1L 1H5

E-mail: [reservations@banffcentre.ca](mailto:reservations@banffcentre.ca)

If you have any questions about your accommodation and/or conference registration, please phone: 1-800-884-7574 or (403) 762-6308

**All Prices are in Canadian Dollars**

## PERSONAL INFORMATION

Name \_\_\_\_\_

Title \_\_\_\_\_

Institution/  
Organization \_\_\_\_\_

Mailing Address \_\_\_\_\_

City/Province/State \_\_\_\_\_

Country \_\_\_\_\_

Postal/ Zip Code \_\_\_\_\_

Tel \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Confirmation of your accommodation reservation and the breakdown of total registration fees/statement will be sent by email to the address entered below. The original copy of the conference registration statement will be handed out at the conference registration desk.

E-mail \_\_\_\_\_

## DELEGATE DIRECTORY

Please indicate if you would like to have your name and contact information listed within the delegate directory.

Yes No

## MAIN CONFERENCE REGISTRATION

The final deadline for registration is **Thursday, August 25, 2016**.

**American Bison Society (ABS) Delegate Registration includes:**

- Attendance at ABS Meeting and Workshop (September 27 and 28)
- Monday night welcome reception (September 26)
- Tuesday evening banquet (September 27)
- Breakfast and Lunch (September 27 and 28)
- Meeting room refreshments

ABS Meeting and Workshop	\$225
ABS Student Rate	\$150

## BY INVITATION ONLY IUCN BISON SPECIALIST REGISTRATION

**Workshop Name:** IUCN Bison Specialist Group meeting – *by invitation only*

**Date:** Saturday, September 26

**Registration fee:** \$40.00

Registration fee includes: attendance to session, breakfast, lunch, and meeting room refreshments

**Note:** Registration is limited to a maximum of 60 attendees.

**Will you be attending?** Yes No

**Special Booking Code** (noted on your invitation) \_\_\_\_\_

## OPTIONAL SESSION REGISTRATION

**Session Name:** Wednesday evening cultural program

**Date:** Wednesday, September 28

**Registration fee:** \$20.00

**Will you be attending?** Yes No

**Would you like to add people? If yes, how many?** \_\_\_\_\_

**Field Trip Name:** Buffalo Treaty Ceremony in Banff

**Date:** Thursday, September 29

**Will you be attending?** Yes No

**Field Trip Name:** Banff National Park bison restoration project overview and discussion - **SOLD OUT**

**Important Note:** transportation included and space is limited

**Date:** Thursday, September 29

**Registration fee:** \$80.00

**Field Trip Name:** Head-Smashed-In Buffalo Jump Museum and discussion trans-border herd restoration in Canada and USA (no return transportation to Banff)

**Date:** Thursday, September 29

**Important Notes:** No return to Banff. You provide your own transportation.

Optional evening in Waterton National Park

**Registration fee:** \$70.00

**Will you be attending?** Yes No

## OPTIONAL NON-PARTICIPANT/COMPANION MEAL

Tuesday evening banquet (September 27)

Please add \_\_\_\_\_ non-participant meal plan(s) at \$35 per non-participant.

## ACCOMMODATION REQUEST DATES

Conference Package Dates: September 26-29, 2016 (3 Nights)

**Note:** check-in is after 4:00 pm, check-out is by 11:00am.

Arrival Date (mm/dd/yy) \_\_\_\_\_

Departure Date (mm/dd/yy) \_\_\_\_\_

I will **not** be staying at The Banff Centre and will pay the **\$35.00** offsite delegate surcharge for Banff Centre facility fee.

**Will you be accompanied by a spouse/companion?** (No extra accommodation charge if spouse/companion not attending sessions and sharing with a single delegate)\*\*

Yes No

\*\*If your spouse/companion *is* attending the conference sessions, please select the Standard or Superior **Double** rate and list his/her name under "DOUBLE RATE PARTNER". If he/she *is not* attending the sessions, please select the Standard or Superior **Single** rate.

**Please indicate if you plan to bring your children**

Yes – age(s) No

## Accommodation Package Rates (Per Night)

**Contracted Conference Package Rates (August 26-29, 2016)**

A block of rooms has been reserved at The Banff Centre for this conference.

Please indicate the desired room category and occupancy below. The accommodation package rates include: accommodation and facility fee which includes parking, wireless Internet access, and access to the Sally Borden Recreation Facility.

Prices are **exclusive of** 5% G.S.T., 4 % Alberta Tourism Levy and 2% Tourism Improvement Fee.

Reservations received after **Thursday, August 25, 2016** will be accepted on a space available basis only.

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Professional Development Centre  
**SUPERIOR**

Lloyd Hall  
**STANDARD - SOLD OUT**

Single \$210.00  
Double \$112.50

Single \$165.00  
Double \$ 90.00

**Single rate** is for delegates *not* sharing accommodation with another delegate.  
**Double rate** is per delegate sharing accommodation with another delegate.

### DOUBLE RATE PARTNER-Accommodation Share with Another Delegate

The Banff Centre will **not** choose a delegate for you to share with.  
The Banff Centre will charge the single rate should your chosen sharing delegate cancel.

**If you have selected double accommodation**, please name the delegate you have arranged to share accommodation with below.

**Each delegate must complete his or her own reservation form.**

## PAYMENT PROCEDURES

### Accommodation Reservation:

The Banff Centre **REQUIRES** your credit card information OR a cheque made payable to "The Banff Centre" in Canadian Funds, equivalent to one night's stay (room portion only), in order to guarantee your accommodation reservation. If we do not receive your credit card information or a cheque with your returned form, we cannot hold your reservation. **Post-dated cheques will not be accepted.**

### Conference Registration:

**Registration forms, together with complete payment** must be received by The Banff Centre by the deadline date:

By end of day August 25, 2016

Please make cheques payable to "The Banff Centre," and send payment to:  
*Reservations, The Banff Centre, Box 1020, Banff, Alberta T1L 1H5.*

Note: a \$20 administrative service charge will be applied should you make original payment via credit card and then choose to pay via cheque at a later date.

### **How will you be GUARANTEEING your ACCOMMODATION?**

credit card

cheque (received by August 25, 2016)

Please enter your credit card information:

American Express

Visa

En Route / Diners Club

Master Card

Name of Cardholder \_\_\_\_\_

Card Number \_\_\_\_\_

Expiry \_\_\_\_\_ Signature \_\_\_\_\_

### **How will you be paying for your PRE-CONFERENCE, CONFERENCE REGISTRATION, and OPTIONAL ACTIVITY Fees?**

The same as above

Different than above (please fill out information below:

credit card

cheque (received by August 25, 2016)

Please enter your credit card information:

American Express

Visa

En Route / Diners Club

Master Card

Name of Cardholder \_\_\_\_\_

Card Number \_\_\_\_\_

Expiry \_\_\_\_\_ Signature \_\_\_\_\_

## TAXES

- The Banff Centre will charge GST on accommodation packages. Canada imposes this Goods and Services Tax (GST) of 5% on all purchased goods and services while in Canada.
- Alberta imposes an "Alberta Tourism Levy Tax" (ATL) of 4% on all accommodation charges. ATL will not apply to "room cancellation fees".
- The Tourism Improvement Fee (T.I.F) if 2% is applied to all accommodation charges.
- Taxes are beyond the control of The Banff Centre, and may change without notice.

## CANCELLATION POLICY

### **Accommodation Reservation:**

Room cancellation must be received at least 72 hours prior to your scheduled arrival.

Reservations cancelled less than 72 hours prior to arrival will be subject to charge equivalent to one night's stay, plus taxes.

### **Conference Registration:**

For cancellation requests received by The Banff Centre on or before September 10, 2016 the registration fee will be refunded less an administration charge of \$40.

There will be no refund of any portion of the registration fee for cancellation after Saturday, September 10, 2016.

## SPECIAL ACCOMMODATION / MEAL REQUEST

If you require any **special dietary** arrangements (for example, vegetarian meals, gluten-free meals), please specify.

If you have any **special physical / mobility requirements**, please specify:

## ADDITIONAL COMMENTS OR QUESTIONS: